

ORDINANCE 26-01

**AN ORDINANCE AMENDING CHAPTER 34 OF THE DILWORTH CODE OF
ORDINANCES ESTABLISHING PERMIT FEES AND PENALTIES TO BE
COLLECTED BY THE CITY OF DILWORTH, MINNESOTA IN 2026**

THE CITY COUNCIL OF THE CITY OF DILWORTH HEREBY RESOLVES:

CHAPTER 34: FEE SCHEDULE

Section

34.01 Fee schedule

§ 34.01 FEE SCHEDULE.

The following permit fees and service charges are hereby established for the year 2026. The fees listed supersede those previously adopted. Not all fees may be included. All fees not reflected are still active via previous ordinances or resolutions.

<i>Permit/Service</i>	<i>Fee</i>
Appliance Pick-Up	\$30
Building Permit Fees (does not include state surcharges)	
Commercial construction	Value based
	- (\$1 - \$25,000) \$30 for the first \$2,000 plus \$7 for each \$1,000 up to \$25,000
	- (\$25,001 - \$50,000) \$200 for the first \$25,000 plus \$5.50 for each additional \$1,000 up to \$50,000
	- (\$50,001 - \$100,000) \$350 for the first \$50,000 plus \$3.50 for each additional \$1,000 up to \$100,000
	- (\$100,001 +) \$550 for the first \$100,000 plus \$3 for each additional \$1,000
Residential construction	
1- and 2-family construction (manufactured homes, houses moved in, swimming pools go by same value schedule)	Value-based; over 2 units use commercial rates
	- (\$1 - \$100,000) \$25 for the first \$1000 plus \$3.50 for each additional \$1,000 up to \$100,000
	- (\$100,001 +) \$371.50 for the first \$100,000 plus \$2 for each additional \$1,000
Building sprinkler system (to be obtained by	\$75

<i>Permit/Service</i>	<i>Fee</i>
installer)	
Deck permit	\$75 + \$.50 state surcharge
Demolition permits	\$20 + \$.50 state surcharge
Driveway permit	\$25 + \$.50 state surcharge
Manufactured homes (mobile homes moved to courts) building permit	\$35 + \$.50 state surcharge
Moving permit (to be obtained by licensed mover)	\$75
Remodel	Value based
	- (\$0 - \$2,000) \$10 + \$1.50 for each additional \$100 or fraction thereof
	- (\$2,001 - \$25,000) \$32.50 for first \$2,000 + \$6 for each additional \$1,000 or fraction thereof
	- (\$25,001 - \$50,000) \$170.50 for first \$25,000 + \$4.50 for each additional \$1,000 over \$25,000
	- (\$50,001 - \$100,000) \$283 for first \$50,000 + \$3 for each additional \$1,000 over \$50,000
	- (\$100,001 +) \$433 for the first \$100,000 plus \$2.50 for each additional \$1,000 or fraction thereof
Roofing permit (1- and 2-family dwellings and accessory structures)	\$50 + \$.50 state surcharge
Siding permit	\$50 + \$.50 state surcharge
Wood-burning appliances	\$15
Credit Card Convenience Fee	3.95% per transaction (\$2 minimum)
Data Practices	
Labor costs beyond the normal scope	Lowest hourly rate of employee able to collect data
Per page	\$0.25 per page/copy (based upon 8.5 in. x 11 in. paper black/white copies; amount can be adjusted to cover costs if color or larger copies are requested)
Facility Use Fees (Additional charges for short-notice or holidays may not be reflected)	
Depot	\$75 + \$200 (refundable) damage deposit
Swimming pool	
Admission fee	\$3 per entry
Family pass	\$120

<i>Permit/Service</i>	<i>Fee</i>
Family pass (over six people)	\$10 per person
Punch card (20 punches)	\$50
Private rental (after hours, up to 20 people)	\$200 for two hours (includes three lifeguards)
Private rental (after hours, over 20 people)	\$200 + \$40 each additional lifeguard (additional lifeguard required for every 1-10 people over the first 20)
Single pass	\$50
Swimming lessons (two-week program)	\$50
Swimming lessons (private session – one person @ 50 minutes)	\$35
Swimming lessons (private session – two people @ 50 minutes)	\$50
Fire	
Dilworth residents	No charge
Non-Dilworth/township residents	
1 hour	\$500
Each additional hour	\$250
City laborer services	\$30/hour
Fire response with no burning permit	Additional \$75 fee to total cost of fire run
Foam chemicals, floor dry, face mask repair/replacement, and other materials	Billed at vendor cost
Other tools and equipment replacement	Billed at vendor cost
Fines	
Administrative offenses (except violations of Chapter 94)	1 st offense: \$500 2 nd offense: \$1,000 3 rd offense: \$1,500
Nuisance violations (Administrative offense process)	1 st offense: \$500 2 nd offense: \$1,000 3 rd or more offense: \$1,500
Heating License	\$50
HVAC Permit Fees (does not include state surcharges; \$1 per permit as of 7-1-2015)	
Air-to-air exchangers or air handling unit	
Residential Homes	\$30
Apartments	\$20 per unit

<i>Permit/Service</i>	<i>Fee</i>
Alterations to ductwork or hot water/steam piping	\$30
Commercial central air conditioning systems (up to 8 tons)	\$35
Each 10 tons thereafter	\$25
Maximum fee per unit	\$120
Domestic central air conditioning systems	\$30
Gas piping only	\$30
Installation of gas or oil burning appliances (includes new or replacement water heater, fireplace, range, dryer, generators and garage heaters)	\$30
New or replacement heating systems and furnaces up to 200,000 BTU	\$30
Each 10,000 BTU over 200,000 input	\$25
Maximum fee per unit	\$120
Propane (LP) tank installations	\$30
Temporary heating system, propane, or natural gas (all but electric)(includes generators)	\$30
Liquor	
3.2% malt liquor	
Off-sale (non-intoxicating)	\$100
On-sale (non-intoxicating)	\$300
Intoxicating	
Off-sale liquor	\$100
On-sale liquor	\$2,000
On-sale wine	\$300
On-sale malt liquor (strong beer)	\$300
Sunday liquor	\$200
1-day temporary license	\$25
2:00 a.m. closing	Based upon annual sales
On-sale club	\$100
Liquor license background check through PD	\$200
Massage Licensing	\$500
License	\$500

<i>Permit/Service</i>	<i>Fee</i>
Renewal license	\$100
Non-Sufficient Fund/Payment Return Fee	\$35
Parking	
All parking infractions unless stated below	\$25
Fire lane/hydrant	\$40
Handicapped parking	\$200
Late fees	
7 - 14 days	\$10
14 - 30 days	\$20
Over 30 days (maximum late fee)	\$30
Pet Licensing (per pet)	
Dangerous dog registration	\$500
Impound fee (not inclusive of boarding fees)	\$35
Impound fee repeat offense(s)	\$50
No pet license penalty (includes license fee)	\$50
Potentially dangerous dog	\$200
Microchip (one time) license	\$25
Yearly license (before January 31)	\$7.50
Yearly license (after January 31)	\$15
Planning and Zoning Fees	
Conditional use permit	\$225
Major subdivision, preliminary	\$325
Major subdivision, final	\$150
Minor subdivision requiring hearing(s)	\$225
Planned unit development	\$225
Recording fee at the County Courthouse (subject to readjustment by the County Courthouse)	\$46 (subject to change)
Rezoning	\$225
Title review of plat	Billed at City Attorney cost

<i>Permit/Service</i>	<i>Fee</i>
Sign permit	Value based, paid to Building Inspector
Variance	\$225
Plumbing Fees (does not include state surcharges; \$1 per permit as of 7-1-2015)	
Alterations to water piping or drains, wastes and vents	\$30
Backflow valve (new construction)	\$5
Commercial connection fee	
Sewer	\$50
Water	\$35
Electric water heater (new construction only)	\$30 per unit
Non-electric water heater (new construction, apartments only)	\$20 per unit
Fixture openings (first 4)	\$20 (minimum charge)
Fixture openings (after 4)	\$20 + \$5 per each additional opening
Residential connection fee	
Water	\$25
Sewer	\$25
Winter/summer switch (new construction)	\$5
Police	
Audio CD	\$5
Digital photos on CD	\$5
Incident report copies	\$0.25/page (black/white copy)
Record checks	\$4
Redemption fee for abandoned shopping cart	\$15
Video DVD	\$20
Rental Property Registration	
1 Unit/Single Family House	\$50
2-10 Units	\$200
11-50 Units	\$300
50+ Units	\$500
	\$25

<i>Permit/Service</i>	<i>Fee</i>
Rental to a family member with an exemption form	
Initial inspection	\$0
Re-inspection	\$100/hour
Pre-purchase inspection	\$100/building
Missed inspection	\$50/building
Additional missed inspection	\$100/building
Rental report/background rental license check	\$5
Right-of-Way Management (Accompanying documents when filing a permit)	
Certificate of liability insurance	City recognized as additional insured
Contractor bond (work on driveway approach/curb/gutter/sidewalk)	\$5,000
Contractor bond (work within ROW)	\$25,000 minimum
Driveway approach/curb/gutter/sidewalk	
Existing developments (replacement or additional)	\$25.50
New construction	Included with building permit
Underground utility installation and repairs (Does not include utilities with franchise agreements)	
Bore pit/utility potholing (20 sq. ft. or more)	\$100/each
Bore pit/utility potholing (less than 20 sq. ft.)	\$20/each
Trenching/directional boring	\$0.70 per lineal foot
Street excavation of any type	\$125/each
Tobacco License	\$125
Transient Merchant License	\$200 - per location; up to 90 days at a location
Tree Removal on Property	Charged at vendor cost
Used Car Dealer License	\$100
Utilities; City (Misc.)	
Administrative Penalties	
By-passing a water meter (commercial)	\$1,000
By-passing a water meter (residential)	\$500

<i>Permit/Service</i>	<i>Fee</i>
Failure to comply with water restrictions	
1st Offense during period of restriction	Warning
2nd Offense	\$50
3rd Offense	\$100
4th Offense	Disconnection of irrigation meter and/or lockout of external connections
Opening or interference with fire hydrant	\$500
Restricting water meter access	\$100
Tampering with a curb stop	\$500
Tampering with a water meter (commercial)	\$1,000
Tampering with a water meter (residential)	\$500
Tampering with a water meter by-pass (commercial)	\$1,000
Tampering with a water meter by-pass (residential)	\$500
Tampering with city fire hydrants	\$100
Tampering with city main line water valves	\$100
Tampering with water meter, water meter reading device or seal	\$100
Unauthorized delivery or possession of hydrant key or wrench	\$100
Unauthorized removal of a stormdrain grate/manhole cover	\$500
Unauthorized tap of a water distribution main	\$500
Unpermitted connection to a city utility	\$500
Commercial water (Hookup fees do not include meter cost, which is billed at vendor price)	
5/8 in. meter	\$700
3/4 in. meter	\$1,000
1 in. meter	\$1,000
1-1/2 in. meter	\$2,000
2 in. meter	\$2,000
3 in. meter	\$3,000

<i>Permit/Service</i>	<i>Fee</i>																
4 in. meter	\$4,000																
Water - Sold in bulk of 500 gallons	\$65																
Water - Over 5,000 gallons	Commercial water rate + \$60/hour for labor + additional tax on water + \$65 meter fee																
Residential																	
5/8 in. Iperl water meter	Billed at vendor price + sales tax (shipping may apply)																
5/8 in. Ally water meter	Billed at vendor price + sales tax (shipping may apply)																
Frost plate	\$21.48																
Multi-unit development sewer hookup fee connection	No fee																
Multi-unit development water hookup fee with master meter	\$700 + \$100 for each additional unit																
Radio water meter reader	Billed at vendor price + sales tax (shipping may apply)																
Residential sewer hookup fee	\$100																
Residential water hookup fee	\$100																
Residential water meter package (5/8 in.)	Billed at vendor price																
Touchpad water meter reader	\$16.11																
Utilities; City (monthly)																	
Recycling (residential curbside)	\$7.00 per month																
Solid waste collection (residential)	\$19.27 per month + tax																
Solid waste collection (multi-family residential)	\$21.27 per month X # of units + tax																
Solid waste collection (commercial, one collection per week)	<table border="1"> <thead> <tr> <th>Cubic Yards</th> <th>Rate</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>\$54.00</td> </tr> <tr> <td>1.5</td> <td>\$67.65</td> </tr> <tr> <td>3</td> <td>\$128.36</td> </tr> <tr> <td>4</td> <td>\$156.86</td> </tr> <tr> <td>6</td> <td>\$236.96</td> </tr> <tr> <td>8</td> <td>\$312.15</td> </tr> <tr> <td>Other – Small Business Curbside Pickup</td> <td>\$34.89 (customer provides up to two 32-gallon containers)</td> </tr> </tbody> </table>	Cubic Yards	Rate	1	\$54.00	1.5	\$67.65	3	\$128.36	4	\$156.86	6	\$236.96	8	\$312.15	Other – Small Business Curbside Pickup	\$34.89 (customer provides up to two 32-gallon containers)
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Solid waste tag	\$2.50/tag														
Sewer (commercial)	November - April: 1.26 x water bill														
	May - October: Billed at the same rate per month: Average of November - April bills														
Sewer (residential)	November - April: 1.19 x water bill														
	May - October: Billed at the same rate per month; Average of November - April bills														
Water (base rate + volume charge)															
Base rate (based upon meter size)															
5/8" meter	\$14.28														
3/4" meter	\$14.28														
1" meter	\$21.89														
1 1/2" meter	\$38.91														
2" meter	\$60.01														
2 1/2" meter	\$90.15														
3" meter	\$121.19														
4" meter	\$195.20														
6" meter	\$381.37														
Volume charge (residential - based upon usage in gallons)	1 to 5,000 gallons: \$5.93 per 1,000														
	5,001 to 10,000 gallons: \$6.25 per 1,000														
	10,001 to 17,500 gallons: \$6.56 per 1,000														
	17,501 to 25,000 gallons: \$6.39 per 1,000														
	25,001 to 37,500 gallons: \$6.87 per 1,000														
	37,501 to 50,000 gallons: \$7.05 per 1,000														


<i>Permit/Service</i>	<i>Fee</i>
	50,001 gallons and over: \$7.36 per 1,000
Volume charge (commercial - based upon usage in gallons)	1 to 5,000 gallons: \$6.25 per 1,000
	5,001 to 25,000 gallons: \$6.56 per 1,000
	25,001 gallons and over: \$7.36 per 1,000
Turn on fee	\$40
Curb stop repair	Vendor cost
After hours turn on minimum fee	\$220 (2 hours OT @ \$180 + \$40 turn on fee; each hour over 2 is billed at \$100/hour)
Reconnection fee	Vendor cost
Reconnection fee for inactive service request	1/2 of monthly minimum utility bill
Utility Fees/Charges/Tax; City (other monthly fees)	
Clean Water Act	\$15.24 (\$1.27/month on utility bill)
Forestry fee	\$2.00
New account set up	\$15
Pest control fee	\$2.20
Sewer bond charge	\$6
Solid waste management tax	Resident - 9.75% Commercial - 17%
Stormwater utility management fee	
Residential single-family, duplex, townhomes, condominiums, churches, apartments, and mobile home parks	\$6 per unit
Vacant Land	\$0
Central Business District	\$6
General Business District	\$12
General Business District (over 5 acres)	\$18
General Business District (over 10 acres)	\$24
General Business District (over 15 acres)	\$30
General Business District (over 25 acres)	\$42
Schools	\$30

<i>Permit/Service</i>	<i>Fee</i>
Industrial zones	\$36
Railroad	\$60

This ordinance shall take effect and be in force from and after its passage and publication, and all other ordinances, resolutions, and acts and proceedings of the City and of the Council which are inconsistent with the terms of this ordinance are hereby amended or repealed to the extent necessary to give full force and effect to this ordinance.

APPROVED AND ADOPTED this 26th day of January, 2026, in the City of Dilworth, Minnesota.

MAYOR: 
Chad Olson, Mayor

ATTEST: 
L. Peyton Mastera, City Administrator