
Minutes of the regular meeting of the City Council of Dilworth, Clay County, Minnesota, held December 28, 2021, at 6:00 o'clock p.m., at City Hall.

PRESENT: Mayor Olson, Councilmembers Nash, Aasness, Jesme, and Peterson.

OTHERS: City Administrator Peyton Mastera, Finance Officer Jerry Griggs, Maintenance Supervisor Jeff Berg, Police Chief Ty Sharpe, Dave Steichen, Lori Van Beek, and Administrative Assistant Angela Miller.

1. CALL TO ORDER

Mayor Olson called the meeting to order at 6:00 p.m. and everyone took part in the Pledge of Allegiance.

2. ROLL CALL

3. AGENDA APPROVAL

MOTION: by Jesme, seconded by Nash, to approve the December 28, 2021 agenda. Motion carried by all members present voting aye.

4. CONSENT AGENDA APPROVAL

MOTION: by Aasness, seconded by Peterson, to approve all items on the consent agenda. Motion carried by all members present voting aye.

CONSENT AGENDA ITEMS

MOTION: by Aasness, seconded by Peterson, to approve minutes from the December 13, 2021 City Council meeting.

MOTION: by Aasness, seconded by Peterson, to receive and file minutes from the December 8, 2021 Park Board meeting.

MOTION: by Aasness, seconded by Peterson, to approve contract with DataWorks Plus for new Mobile Fingerprinting Identification System.

MOTION: by Aasness, seconded by Peterson, to approve Homeless Memorial Day Proclamation, set for December 21, 2021.

MOTION: by Aasness, seconded by Peterson, to authorize hire of Joseph Nordberg as a warming house attendant at the rate of \$10.50/hour.

MOTION: by Aasness, seconded by Peterson, to approve MOU with Officer Elias Hoversten to carry over 40 hours of vacation until March 1, 2022.

MOTION: by Aasness, seconded by Peterson, to approve MOU with Police Chief Ty Sharpe to carry over 40 hours of vacation until March 1, 2022.

MOTION: by Aasness, seconded by Peterson, to receive and file agenda for December 20, 2021 Fire Department Business Meeting agenda.

MOTION: by Aasness, seconded by Peterson, to receive and file minutes of the December 20, 2021 Fire Department Business Meeting.

END OF CONSENT AGENDA

5. CITIZEN'S CONCERNS

None received.

6. UPDATE, 2021 MATBUS OPERATIONS (LORI VAN BEEK WITH MATBUS PRESENTING)

CARES Act and American Recovery Plan Act Funds were used to purchase barriers, install updated air filtrations systems, and personal protection equipment such as face masks and sanitizer. It also helped cover increased costs due to supply shortages and suspended fares.

Route 6 through Dilworth was changed in May. The direction was reversed and the route extended to 14th Street NE. Total ridership decreased in 2021.

Driver shortages have been an issue and has effected some routes. Temporary reductions to evening hours and route frequency starts in January.

The new MATBUS Connect App will feature mobile ticketing along with many other benefits starting in 2022.

The Walmart Transit Hub project is moving forward as funding is worked out.

7. RESOLUTION 21-66, 2022 METRO SENIOR RIDE CONTRACT

A resolution is required to enter into a contract with Valley Senior Services to continue the Metro Senior Ride service in Dilworth in 2022.

MOTION: by Aasness, seconded by Nash, to motion to approve Resolution 21-66, 2022 Metro Senior Ride Contract. Motion carried by all members present voting aye.

8. RESOLUTION 21-64, DESIGNATION OF POLLING PLACE IN THE CITY OF DILWORTH FOR 2022

It is required for all cities in Minnesota to designate a polling place for the following year's elections. The Dilworth Community Center is the designated polling place for the City of Dilworth. A general election will take place in 2022.

MOTION: by Peterson, seconded by Nash, to approve Resolution 21-64, Designation of Polling Place in the City of Dilworth, Motion carried by all members present voting aye.

9. RESOLUTION 21-65, AUTHORIZATION TO BID ADVERTISE FOR A NEW TANKER FOR THE DILWORTH FIRE DEPARTMENT

The Fire Department would like to replace their 30 year old, 4,000 gallon tanker. This current tanker is a 13 speed truck that is becoming inadequate for the department needs and is difficult to drive.

The anticipated cost of the new tanker truck is approximately \$338,000 and the Fire Department has budgeted through reserves in the last few years to make this purchase.

MOTION: by Jesme, seconded by Peterson, to approve Resolution 21-65, authorization to bid advertise for a new tanker for the Dilworth Fire Department. Motion carried by all members present voting aye.

10. CONSIDERATION, AUTHORIZE PURCHASE OF A SNOW BLOWER THROUGH THE GENERAL IMPROVEMENT FUND

The Maintenance Department would like to purchase a Hitch Doc snow blower for approximately \$58,000. Staff is requesting to use about \$11,363 of funds from the "Repairs and Maintenance" line item in 2021's budget to account for the 2022 portion of the purchase.

MOTION: by Aasness, seconded by Peterson, to purchase the snow blower with 2021 funds covering the 2022 portion of the payment. Motion carried by all members present voting aye.

11. ORDINANCE 21-09, 2022 FEE SCHEDULE

Changes to the fee schedule are due to the increase of product costs and recently adopted ordinances. Some of the fees that are changing include pet license, code enforcement, and utilities.

MOTION: by Jesme, seconded by Nash, to approve Ordinance 21-09, 2022 Fee Schedule. Motion carried by all members present voting aye.

12. COUNCIL MEMBER'S CONCERNS AND COMMITTEE UPDATES

Jesme The Fire Department has had over 100 calls. The members do a great job responding to calls and are very committed to their role.

Thank you to the maintenance department for clearing the streets after large snow fall this past weekend.

Nash No longer the Chair for Metro COG but is still on the executive committee.

Mastera At the next meeting we will assign council appointments for 2022.

The Shovel Dilworth campaign is off to a good start. Please consider nominating someone.

Be More Colorful has been to Dilworth to get some of the 360 imagery for the City and local businesses.

We had a successful year and would like to thank city staff for all their contributions.

Olson Encourage everyone to think about their visions for 2022 and bring new ideas to the next meeting.

The HRA program is in place for residents and commercial businesses.

IGR is on Friday, January 28th. Be sure to register if you plan on attending.

The HBA New Year dinner is on Thursday, January 27th.

Thank you to all the members of the Fire Department for their dedication and commitment.

15. PAYMENT OF THE BILLS

MOTION: by Aasness, seconded by Nash, to pay the claims and bills dated December 28, 2021. Motion carried by all members present voting aye.

14. ADJOURNMENT

The meeting was adjourned at 6:58 p.m.

Mayor:  ATTEST: 
Chad Olson L. Peyton Mastera, City Administrator

Approved by the Dilworth City Council on January 10, 2022