
Minutes of the regular meeting of the City Council of Dilworth, Clay County, Minnesota, held December 27, 2018, at 6:00 o'clock p.m., at City Hall Council Chambers.

PRESENT: Mayor Olson, Councilmembers Nash, Aasness, and Jesme

OTHERS: City Administrator Peyton Mastera, Maintenance Supervisor Don Vogel, City Engineer Dan Hanson, Robert Futrell, Lori VanBeek, Mark VanBeek, and Administrative Assistant Jessica Malvin.

1. CALL TO ORDER

Mayor Olson called the meeting to order at 6:00 p.m. and everyone took part in the Pledge of Allegiance.

2. AGENDA APPROVAL

MOTION: by Nash, seconded by Jesme, to approve the December 27, 2018 meeting agenda. Motion carried by all members present voting aye.

3. CONSENT AGENDA APPROVAL

MOTION: by Aasness, seconded by Nash, to approve all items on the consent agenda. Motion carried by all members present voting aye.

CONSENT AGENDA ITEMS

MOTION: by Aasness, seconded by Nash, to approve minutes from December 10, 2018 City Council meeting.

MOTION: by Aasness, seconded by Nash, to approve 2019 Building Official Agreement.

MOTION: by Aasness, seconded by Nash, to receive and file December 17, 2018 Dilworth Fire Department business meeting agenda.

MOTION: by Aasness, seconded by Nash, to receive and file December 17, 2018 Dilworth Fire Department business meeting minutes.

MOTION: by Aasness, seconded by Nash, to receive and file November Incident Analysis Report.

MOTION: by Aasness, seconded by Nash, to approve Homeless Memorial Day proclamation for December 21, 2018.

END OF CONSENT AGENDA

4. CITIZEN'S CONCERNS

None received.

5. REPORT, ANNUAL MATBUS REPORT (LORI VAN BEEK, MATBUS)

Lori Van Beek presented the annual MATBUS report. Route 6 is up 18% and Senior ride services is up 63% from last year. In January 2018, a 90-day youth pass was introduced for \$26 per rider. This helped boost youth K-12 ridership by 147%.

Changes that will be coming to Dilworth include at the beginning of 2019 Route 6 will have two additional full rides at the end of the day, making the last run end at 7:06 p.m. Long term budgeted changes include an expansion to the Dilworth Walmart hub that would be able to host 4 busses.

6. CONSIDERATION, 2019 DILWORTH MATBUS CONTRACT

MOTION: by Aasness, seconded by Jesme, approve the 2019 operational contract between the City of Moorhead and the City of Dilworth for transit services, as presented. Motion carried by all members present voting aye.

7. CONSIDERATION, 2019 JOINT POWERS AGREEMENT FOR SENIOR RIDE SERVICES

MOTION: by Jesme, seconded by Aasness, to approve the 2019 intergovernmental agreement between the City of Moorhead, City of Dilworth, and the Park District of the City of Fargo (d/b/a Valley Senior Services) as presented. Motion carried by all members present voting aye.

8. RESOLUTION 18-75, ORDERING PREPARATION OF REPORT FOR THE HIGHWAY 10 AND 12TH STREET NORTHEAST IMPROVEMENT PROJECT

MOTION: by Aasness, seconded by Nash, to approve Resolution 18-75, Ordering Preparation of Report for the Highway 10 and 12th Street Northeast Improvement Project. Motion carried by all members present voting aye.

9. RESOLUTION 18-76, RECEIVING FEASIBILITY REPORT AND CALLING FOR IMPROVEMENT HEARING ON HIGHWAY 10 AND 12TH STREET NORTHEAST IMPROVEMENT PROJECT

Moore Engineering prepared the feasibility report for the improvement of Highway 10 and 12th Street Northeast by modifying the median to a $\frac{3}{4}$ access turning south into the BNSF property.

All costs not covered by the MNDOT grant would be assessed to the benefiting properties. BNSF has been notified of the $\frac{3}{4}$ turning modification to the median that would benefit their property. Improvement hearing has been set for January 28, 2019.

MOTION: by Jesme, seconded by Aasness, to approve Resolution 18-76, Receiving Feasibility Report and Calling for Improvement Hearing on Highway 10 and 12th Street Northeast Improvement Project. Motion carried by all members present voting aye.

10. CONSIDERATION, AUTHORIZE STAFF TO REQUEST PROPOSALS FOR SOLID WASTE COLLECTION/DISPOSAL AND RESIDENTIAL CURBSIDE RECYCLING SERVICES

MOTION: by Aasness, seconded by Jesme, to authorize staff to request proposals for solid waste collection/disposal and residential curbside recycling services. Motion carried by all members present voting aye.

11. CONSIDERATION, OAK TREE PARK IMPROVEMENT PROJECT

The Park Board has submitted a proposal for improvements at Oak Tree Park. The equipment would be purchased from St. Croix for \$25,507.19. This total does not include the cost of the maintenance department helping with the construction.

MOTION: by Nash, seconded by Aasness, to proceed with the purchase of the St. Croix playground equipment for Oak Tree Park, as presented. Motion carried by all members present voting aye.

12. RESOLUTION 18-77, DESIGNATION OF POLLING PLACE IN THE CITY OF DILWORTH FOR 2019

The Dilworth Community Center has been recommended as the designated polling place for 2019 in the city.

MOTION: by Nash, seconded by Jesme, to approve Resolution 18-77, Designation of Polling Place in the City of Dilworth for 2019. Motion carried by all members present voting aye.

13. RESOLUTION 18-78, ACCEPTING A DONATION FROM DENISE LARUE FOR THE DILWORTH FIRE DEPARTMENT

MOTION: by Nash, seconded by Aasness, to approve Resolution 18-78, Accepting a Donation from Denise LaRue for the Dilworth Fire Department. Motion carried by all members present voting aye.

14. COUNCIL MEMBER'S CONCERNS AND COMMITTEE UPDATES

Aasness Thank you to the maintenance crew for keeping the streets clean.

Mastera February 20, will be attending training with Mayor Olson. Also, Council Members may attend the CAMC conference free of charge in January.

Star City Business of the Year of 2018 will be Aldi.

Olson Joint Powers IGR is January 25, please let city staff know if you want to attend.

All council please bring your vision for the city in 2019 to the first meeting in January.

15. PAYMENT OF THE BILLS

MOTION: by Aasness, seconded by Nash, to pay the claims and bills including the addendum dated December 27, 2018. Motion carried by all members present voting aye.

16. ADJOURNMENT

The meeting was adjourned at 6:58 p.m.

Mayor:  ATTEST: 
Chad Olson L. Peyton Mastera, City Administrator

Approved by the Dilworth City Council on January 14, 2019