

Minutes of the regular meeting of the City Council of Dilworth, Clay County, Minnesota, held December 13, 2021, at 6:00 o'clock p.m., at City Hall.

PRESENT: Mayor Olson, Councilmembers Nash, Aasness, Jesme, and Peterson.

OTHERS: City Administrator Peyton Mastera, Finance Officer Jerry Griggs, Maintenance Supervisor Jeff Berg, City Engineer Dan Hanson, Chris Higher, and Administrative Assistant Jessica Malvin.

1. CALL TO ORDER

Mayor Olson called the meeting to order at 6:00 p.m. and everyone took part in the Pledge of Allegiance.

2. ROLL CALL

3. AGENDA APPROVAL

MOTION: by Jesme, seconded by Nash, to approve the December 13, 2021 agenda. Motion carried by all members present voting aye.

4. CONSENT AGENDA APPROVAL

MOTION: by Aasness, seconded by Peterson, to approve all items on the consent agenda. Motion carried by all members present voting aye.

CONSENT AGENDA ITEMS

MOTION: by Aasness, seconded by Peterson, to approve minutes from the November 22, 2021 City Council meeting.

MOTION: by Aasness, seconded by Peterson, to receive and file minutes from the November 10, 2021 Park Board meeting.

MOTION: by Aasness, seconded by Peterson, to receive and file minutes from the December 1, 2021 Planning Commission meeting.

MOTION: by Aasness, seconded by Peterson, to approve Mechanical/Heating License application of 24 Hour Heating Air and Electric, LLC, to expire December 12, 2022.

MOTION: by Aasness, seconded by Peterson, to receive and file the October 2021 Lawful Gambling Monthly Report.

MOTION: by Aasness, seconded by Peterson, to approve Mechanical/Heating License application of Modern Air, LLC, to expire December 12, 2022.

MOTION: by Aasness, seconded by Peterson, to receive and file the November Incident Analysis Report.

MOTION: by Aasness, seconded by Peterson, to approve 2:00 AM Liquor License application of TAK Music Venue.

MOTION: by Aasness, seconded by Peterson, to receive and file the November Utility Report.

END OF CONSENT AGENDA

5. CITIZEN'S CONCERNS

None received.

6. UPDATE, POSITIVE COMMUNITY NORMS PROGRAM AT DGF SCHOOLS (JASON MCCOY, SUBSTANCE PREVENTION MANAGER PRESENTING)

Moved to a later meeting.

7. CONSIDERATION, APPROVAL OF 2022 BUDGET

Staff reviewed with Council the final budget and where items were shifted to accommodate for all requests.

MOTION: by Aasness, seconded by Jesme, to motion to approve the 2021 budget as presented, with a final budgeted amount of \$2,259,576. Motion carried by all members present voting aye.

8. RESOLUTION 21-63, 2022 FINAL PROPERTY TAX LEVY

In September the levy was preliminarily set to 3.91%, in the amount of \$2,259,576. The levy has not changed from the preliminary number.

MOTION: by Nash, seconded by Peterson, to approve Resolution 21-63, 2022 Final Property Tax Levy. Motion carried by all members present voting aye.

9. CONSIDERATION, FINAL PAY REQUEST (#4) FOR THE NORTHSIDE SANITARY SEWER IMPROVEMENT PROJECT

The final pay request #4 in the amount of \$54,130.75 is for the fifteen percent retainage. This has been reviewed and approved by the City Engineer.

MOTION: by Peterson, seconded by Jesme, to approve pay request #4 for the Northside Sanitary Sewer Improvement project, in the amount of \$54,130.75. Motion carried by all members present voting aye.

10. CONSIDERATION, APPROVAL OF GENERAL IMPROVEMENT FUND PACKAGE (CAPITAL EQUIPMENT PURCHASES) FOR THE MAINTENANCE DEPARTMENT

Maintenance Supervisor Jeff Berg presented on the list of the equipment ordered by the Maintenance Department as part of their five-year capital purchasing cycle.

Komatsu Loader for \$204,000.00
Kubota Skid Steer Loader for \$43,175.00
Northern Truck Box for \$50,545.00
Hitch Doc Snow Blower for \$56,816.16
Artic Snow Plow for \$14,900
For a total of \$312,620

MOTION: by Aasness, seconded by Peterson, to approve the general improvement fund package (capital equipment purchases) for the Maintenance Department, as presented. Motion carried by all members present voting aye.

11. CONSIDERATION, PRELIMINARY AND FINAL PLAT FOR THE SHOPPES ON 34TH FOURTH ADDITION; A REPLAT OF ALL SHOPPES ON 34TH SECOND ADDITION, IN SECTION 03, TOWNSHIP 139 NORTH, RANGE 48 WEST, CLAY COUNTY, MINNESOTA (PARCEL IDS: 52.756.0010 AND 52.756.0020) – PROPERTY OWNER: THE SHOPPES ON 34TH, LLC

Owners of the Prairie Crossings Townhomes are looking to subdivide their land into two tracts for resale purposes. The property owners have a prospective buyer that would acquire the land housing the townhomes (south tract of land – lot 1), and the remaining portion would be retained for future development (north tract of land – lot 2).

The Planning Commission held a public hearing to review the preliminary and final plats on December 1. The applicants spoke in favor of the application, but there was no opposition. Planning is recommending this plat be approved with the condition that a private ingress and egress easement be recorded on Block 1, Lot 1.

MOTION: by Jesme, seconded by Aasness, to approve the preliminary and final subdivision plats of Shoppes on 34th, 4th Addition, with the condition a private ingress and egress easement be recorded on the newly created Block 1, Lot 1. Motion carried by all members present voting aye.

12. COUNCIL MEMBER'S CONCERNS AND COMMITTEE UPDATES

Mastera Tuesday Dilworth will be participating in interviews with Metro COG for the HWY 10 corridor study.

Reminder that the Joint Powers IGR will be on Friday, January 28th and the Law Enforcement Center. The keynote speaker this year is Mayor Dave Bartholomay of

Circle Pines. This year's retreat will also have a service project sponsored by Moore Engineering.

Olson The Governor's visit to the Dilworth Fire Hall went very well. Please make sure to put the pressure on our local Representatives about needing the bill to pass. Thank you to full time staff for all that you did to make this visit happen.

15. PAYMENT OF THE BILLS

MOTION: by Jesme, seconded by Peterson, to pay the claims and bills dated December 13, 2021. Motion carried by all members present voting aye.

14. ADJOURNMENT

The meeting was adjourned at 6:41 p.m.

Mayor:  ATTEST: 
Chad Olson L. Peyton Mastera, City Administrator

Approved by the Dilworth City Council on December 28, 2021