

Minutes of the regular meeting of the City Council of Dilworth, Clay County, Minnesota, held November 13, 2018, at 6:00 o'clock p.m., at City Hall Council Chambers.

PRESENT: Mayor Olson, Councilmembers Nash, Aasness, Spaulding, and Jesme

OTHERS: City Administrator Peyton Mastera, Finance Officer Sherri Farwell, Maintenance Supervisor Don Vogel, City Planner Stan Thurlow, Police Chief Ty Sharpe, City Engineer Dan Hanson, and Administrative Assistant Jessica Malvin.

1. CALL TO ORDER

Mayor Olson called the meeting to order at 6:00 p.m. and everyone took part in the Pledge of Allegiance.

2. AGENDA APPROVAL

MOTION: by Jesme, seconded by Nash, to approve the November 13, 2018 meeting agenda. Motion carried by all members present voting aye.

3. CONSENT AGENDA APPROVAL

MOTION: by Aasness, seconded by Spaulding, to approve all items on the consent agenda. Motion carried by all members present voting aye.

CONSENT AGENDA ITEMS

MOTION: by Aasness, seconded by Spaulding, to approve minutes from October 22, 2018 City Council meeting.

MOTION: by Aasness, seconded by Spaulding, to receive and file October utility report.

MOTION: by Aasness, seconded by Spaulding, to receive and file October incident analysis report.

MOTION: by Aasness, seconded by Spaulding, to receive and file Lion's Club October lawful gambling report.

MOTION: by Aasness, seconded by Spaulding, to approve Mechanical/Heating License application for J & J Fireplace, to expire November 12, 2019.

MOTION: by Aasness, seconded by Spaulding, to approve Mechanical/Heating License application for Red River Mechanical, to expire November 12, 2019.

END OF CONSENT AGENDA

4. CITIZEN'S CONCERNS

None received.

5. CONSIDERATION, PAY REQUEST #7 FOR THE KEYSTONE 1ST ADDITION, 14TH STREET NORTHEAST, AND 4TH AVENUE NORTHEAST PROJECT

Pay request #7 for the work completed on the Keystone 1st Addition, 14th Street NE, and 4th Avenue NE project in the amount of \$352,661.66.

MOTION: by Spaulding, seconded by Aasness, to approve Pay Request #7 for the Keystone 1st Addition, 14th Street Northeast, and 4th Avenue Northeast Project in the amount of \$352,661.66. Motion carried by all members present voting aye.

6. CONSIDERATION, CHANGE ORDER #2 FOR THE KEYSTONE 1ST ADDITION, 14TH STREET NORTHEAST, AND 4TH AVENUE NORTHEAST PROJECT

City Engineer Dan Hanson presented the update and consideration for the change order. The change order is in part because the survey crew mistakenly staked the sidewalk wrong at a location, so it was installed at an incorrect grade. Moore Engineering plans to reduce their fees by the cost of the sidewalk removal and replacement so it will not impact the budget.

MOTION: by Aasness, seconded by Nash, approve Change Order #2 for the Keystone 1st Addition, 14th Street Northeast, and 4th Avenue Northeast Project. Motion carried by all members present voting aye.

7. CONSIDERATION, PAY REQUEST #4 FOR THE KEYSTONE AND ORCHARD LIFT STATION AND FORCEMAIN TO MOORHEAD PROJECT

Pay request #4 for the work completed on the Keystone 1st Addition and Orchard Lift Station and Forcemain to Moorhead projects in the amount of \$87,839.73

MOTION: by Jesme, seconded by Spaulding, to approve pay request #4 for the Keystone and Orchard Lift Station and Forcemain to Moorhead project in the amount of \$87,839.73. Motion carried by all members present voting aye.

8. CONSIDERATION, PAY REQUEST #2 FOR THE HIGHWAY 10 AND 14TH STREET NORTHEAST IMPROVEMENT PROJECT

Pay request #2 for the Highway 10 and 14th Street Improvement Project in the amount of \$9,374.12.

MOTION: by Spaulding, seconded by Aasness, to approve pay request #2 for the Highway 10 and 14th Street Improvement Project in the amount of \$9,374.12. Motion carried by all members present voting aye.

9. RESOLUTION 18-71, SETTING 2019 UTILITY RATES

Finance officer Sherri Farwell presented the 2019 Utility Rates.

Water rates were increased by \$.50. This increase to off set the increased rates from Moorhead. Rates were last increased in 2015.

Sewer bond change is increased by \$.50. This charge is to offset oncoming payments of the recent Forcemain project bond.

Storm sewer change is increased by \$.50. This increase is to defray costs of maintaining the City's storm sewer system (including retention pond maintenance).

With a new contract set to begin approximately July 1, 2019, no adjustments have been made for garbage collection. Rates are allowed to be adjusted mid-year, if necessary.

MOTION: by Aasness, seconded by Jesme, to approve Resolution 17-71, Setting 2019 Utility Rates. Motion carried by all members present voting aye.

10. COUNCIL MEMBER'S CONCERNS AND COMMITTEE UPDATES

Jesme Asked about the rules and regulations on signage for businesses and developments.

Thank you staff and elections judges for a successful Election Day.

Spaulding Thank you to all elections judges for a great Election Day.

Mastera Staff has reached out to BNSF in regards to their entrance and median at Hwy 10 and 12th. BNSF is looking into if they would like to keep it or have it removed.

Election Day was successful, out of 2,366 registered voters we had 1,464 residents vote the day of and 238 absentee voters.

Dilworth is working with the City of Moorhead and Clay County on prosecution services. The current contract with Clay County will expire on January 31, 2019.

Staff will be developing garbage and recycling services RFP to be reviewed on December 4 by the ad hoc committee.

Olson Thank you election judges for working and thank you everyone for getting out and voting!

Thank you to our Maintenance Department for repairing all our flags and flag polls. How else can we revamp our downtown area, make Dilworth inviting to all?

11. PAYMENT OF THE BILLS

MOTION: by Aasness, seconded by Jesme, to pay the claims and bills dated November 13, 2018. Motion carried by all members present voting aye.

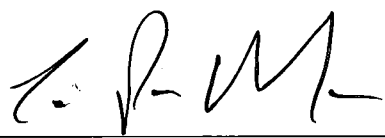
12. CLOSED SESSION, PURSUANT TO MINNESOTA STATUTES § 13D.03, SUBD. 3(C) TO DISCUSS LABOR NEGOTIATION STRATEGY WITH THE LAW ENFORCEMENT LABOR SERVICES

Session opened at 7:01 p.m.

Session closed at 7:32 p.m.

13. ADJOURNMENT

The meeting was adjourned at 7:34 p.m.

Mayor:  ATTEST: 
Chad Olson L. Peyton Mastera, City Administrator

Approved by the Dilworth City Council on November 26, 2018