

Minutes of the regular meeting of the City Council of Dilworth, Clay County, Minnesota, held October 25, 2021, at 6:00 o'clock p.m., at City Hall.

PRESENT: Mayor Olson, Councilmembers Nash, Aasness, Jesme, and Peterson

OTHERS: City Administrator Peyton Mastera, Finance Officer Jerry Griggs, Maintenance Supervisor Jeff Berg, Police Chief Ty Sharpe, Fire Chief Mark Empting, City Engineer Dan Hanson, Dave Steichen, Don Lorsung, Doug Fiandaca, Kent Fuchs, Dave Olek, and Administrative Assistant Angela Miller.

1. CALL TO ORDER

Mayor Olson called the meeting to order at 6:00 p.m. and everyone took part in the Pledge of Allegiance.

2. ROLL CALL

3. AGENDA APPROVAL

MOTION: by Nash, seconded by Jesme, to approve the October 25, 2021 agenda. Motion carried by all members present voting aye.

4. CONSENT AGENDA APPROVAL

MOTION: by Aasness, seconded by Peterson, to approve all items on the consent agenda. Motion carried by all members present voting aye.

CONSENT AGENDA ITEMS

MOTION: by Aasness, seconded by Peterson, to approve minutes from the October 11, 2021 City Council meeting.

MOTION: by Aasness, seconded by Peterson, to receive and file minutes from the October 6, 2021 Dilworth Planning Commission meeting.

MOTION: by Aasness, seconded by Peterson, receive and file minutes from the October 13, 2021 Dilworth Park Board meeting.

MOTION: by Aasness, seconded by Peterson, to approve contract with USI Consulting Group, Inc. for actuary services related to the 2021 audit.

MOTION: by Aasness, seconded by Peterson, to receive and file Lawful Monthly Tax Return statement of the Dilworth Lion's Club for September 2021.

MOTION: by Aasness, seconded by Peterson, to receive and file the January – September 2021 budget-to-actual

MOTION: by Aasness, seconded by Peterson, to receive and file the agenda for the October 18, 2021 Fire Department business meeting.

MOTION: by Aasness, seconded by Peterson, to receive and file the minutes for the October 18, 2021 Fire Department business meeting.

END OF CONSENT AGENDA

5. CITIZEN'S CONCERNS

None received.

6. CONSIDERATION, MEMORANDUM OF UNDERSTANDING REGARDING PRICE INCREASES FOR SOLID WASTE COLLECTION AND DISPOSAL BETWEEN THE CITY OF DILWORTH AND FUCHS SANITATION (FUCHS SANITATION PRESENTING)

Fuchs Sanitation is requesting to increase residential and commercial solid waste rates due to the tipping fees at the landfill increasing. The tipping fee is increasing by \$3 per ton and Fuchs is requesting residential rates increase by \$.36 and commercial by 2.9% to help cover this cost increase.

The current contract with Fuchs Sanitation does allow them to submit a written request for a rate increase. The request is then reviewed by council for approval.

MOTION: by Nash, seconded by Aasness, to approve the memorandum of understanding with Fuchs Sanitation for an amendment to the solid waste collection/disposal and recycling services contract as presented. Motion carried by all members present voting aye.

7. PUBLIC HEARING: RESOLUTION 21-59, 2021 BORDER CITY TAX CREDIT PROGRAM

Public hearing was opened at 6:31 p.m.

On October 6, 2021 the Planning Commission reviewed and forwarded a recommendation to Council to hold a public hearing and approve the 2021 Border City Tax Credits for Silver Spike Bar & Grill (\$15,000), Mix Picks (\$9,000), Butcher Block (\$15,000), Roasted Rail Coffeehouse (\$12,000), and Dee's Drive-In (\$12,000).

The Tax Credit amount for each business is determined by the number of full time equivalent employees working at the business.

Public hearing was closed at 6:37 p.m.

MOTION: by Jesme, seconded by Nash, to approve resolution 21-59, 2021 Border City Tax Credit Program. Motion carried by all members present voting aye.

8. CONSIDERATION, AUTHORIZE THE HIRE OF DON LORSUNG FOR THE PART-TIME COMMUNITY DEVELOPMENT DIRECTOR POSITION

The position of part-time Community Development Director was approved at the previous council meeting and staff is recommending Don Lorsung for the position. Lorsung's many years of experience as City Administrator and background in Planning and Community Development makes him an ideal candidate for this position.

MOTION: by Aasness, seconded by Nash, to authorize the hire of Don Lorsung as the part-time Community Development Director. Motion carried by all members present voting aye.

9. RESOLUTION 21-60, RECEIVING PRELIMINARY ENGINEERING REPORT AND AUTHORIZING DESIGN FOR THE EXTENSION OF WATER AND SANITARY SEWER SERVICE TO 541 50TH STREET SOUTH

The property owner at 541 50th Street South is requesting city water and sewer service be extended to the property. The property is outside of Dilworth's city limits and will need to be annexed in before services can be given. The owner would be assessed for costs per the 429 procedures.

Hanson explained that moving the water and sewer lines to the west side of Marion Street adds additional cost to the project but would be beneficial in the future as the city continues to grow.

The estimated cost to the city is \$54,000 and the estimated assessed cost to the property owner is \$83,500.

MOTION: by Jesme, seconded by Nash, to approve Resolution 21-60, receiving Preliminary Engineering Report and authorizing design for the extension of water and sanitary sewer service to 541 50th Street South. Motion carried by all members present voting aye.

10. CONSIDERATION, TASK ORDER FOR THE NORTHSIDE IMPROVEMENT PROJECT

The Task Order is for the agreement with Moore Engineering for services on the Northside Improvement Project. This is a standard Moore Engineering contract.

MOTION: by Peterson, seconded by Aasness, to approve the task order for the Northside Improvement Project. Motion carried by all members present voting aye.

11. DISCUSSION/CONSIDERATION, MULTI-FAMILY TAX ABATEMENT POLICY

City Council requested that staff prepare some examples for the Multi-Family Tax Abatement Policy. Griggs presented how the policy would look if based on quantity of units versus assessed value. The examples had multiple assessed value tiers with a five year declining abatement amount. More information is to be presented at a future meeting.

12. RESOLUTION 21-61, DONATION TO THE DILWORTH POLICE DEPARTMENT FOR SHOP WITH A COP

Choice Bank has made a donation of \$1,000 for the Police Department to use for Shop with a Cop. A resolution must be passed to accept this donation.

MOTION: by Nash, seconded by Aasness, to approve Resolution 21-61, accepting a donation from Choice Bank for Shop with a Cop. Motion carried by all members present voting aye.

13. UPDATE, JOINT PLANNING COMMISSION AND PARK BOARD VISIONING SESSION ON A FUTURE NORTHSIDE PARK

The Planning Commission and Park Board had a joint visioning session in September to discuss the future northside park. They reviewed multiple plans and layouts and favored a park design that had an east/west layout and forwarded a recommendation to council to move forward with the park plans. The park design included features residents requested during the park survey such as walking paths, splash pad, recreation center, and ADA playground.

14. CONSIDERATION, MOVING THE DECEMBER 27, 2021 CITY COUNCIL MEETING TO DECEMBER 28, 2021

City offices will be closed on Monday, December 27th for the Christmas holiday so the planned council meeting needs to be rescheduled.

MOTION: by Olson, seconded by Jesme, to move the December 27, 2021 City Council meeting date to December 28, 2021. Motion carried by all members present voting aye.

15. COUNCIL MEMBER'S CONCERNS AND COMMITTEE UPDATES

Aasness Dilworth Metro Senior Ride ridership has increased since last year and MATBUS will be moving to a new concept called MATBUS Contact Connect.

Jesme Asked Chief Sharpe about the recent theft in Dilworth. Sharpe replied that all the theft cases could have been prevented by locking cars and closing garage doors and recommends residents be more mindful of this.

Peterson The Park Board discussed possible winter activities and swore in a new member, Nathan Dicks.

There are classes about medicinal plants once a month through March at (the Depot).

Missed the Loco Daze meeting but they are in the process of choosing a band.

Nash At Metro COG they approved the RFP for Highway 10 going through Dilworth. They are also reviewing one way streets on University and 10th Street in Fargo and looking for more input on the Bicycle and Pedestrian Plan.

Mastera Rail10 Apartments has started construction.

Street sweeping is planned for this Tuesday and Wednesday.

Olson We just had our utility meeting and looked at our rates and budget for 2022. We were very mindful of how funds are spent and the increase from Fuchs will need to be considered as well. I feel comfortable where we are sitting with the 2022 utility rates.

Mayors Blue Ribbon Commission on addiction has been restarted and they have been discussing opioid addiction.

State of Cities event will be in the beginning of the new-year and each city will have an opportunity to share a link to a presentation or showcase for their city. I would like to see a promotional video made to showcase the City of Dilworth to be shared at this event and to be used in the future.

16. PAYMENT OF THE BILLS

MOTION: by Aasness, seconded by Nash, to pay the claims and bills dated October 25, 2021. Motion carried by all members present voting aye.

17. ADJOURNMENT

The meeting was adjourned at 7:45 p.m.

Mayor: 
Chad Olson

ATTEST: 
L. Peyton Mastera, City Administrator

Approved by the Dilworth City Council on November 8, 2021