
Minutes of the regular meeting of the City Council of Dilworth, Clay County, Minnesota, held October 8, 2018, at 6:00 o'clock p.m., at City Hall Council Chambers.

PRESENT: Mayor Olson, Councilmembers Nash, Aasness, and Jesme

OTHERS: City Administrator Peyton Mastera, Finance Officer Sherri Farwell, Maintenance Supervisor Don Vogel, City Planner Stan Thurlow, Fire Chief Mark Empting, Police Chief Ty Sharpe, City Engineer Dan Hanson, Scott Payne, and Administrative Assistant Jessica Malvin.

1. CALL TO ORDER

Mayor Olson called the meeting to order at 6:00 p.m. and everyone took part in the Pledge of Allegiance.

2. AGENDA APPROVAL

MOTION: by Nash, seconded by Jesme, to approve the October 8, 2018 meeting agenda. Motion carried by all members present voting aye.

3. CONSENT AGENDA APPROVAL

MOTION: by Aasness, seconded by Jesme, to approve all items on the consent agenda. Motion carried by all members present voting aye.

CONSENT AGENDA ITEMS

MOTION: by Aasness, seconded by Jesme, to approve minutes from September 24, 2018 City Council meeting.

MOTION: by Aasness, seconded by Jesme, to approve minutes from September 24, 2018 Special City Council meeting.

MOTION: by Aasness, seconded by Jesme, to approve Plumbing License application of Jarret's Plumbing, to expire October 7, 2019.

MOTION: by Aasness, seconded by Jesme, to approve Mechanical/Heating License application of Quality Heating & Air, to expire October 7, 2019.

MOTION: by Aasness, seconded by Jesme, to approve Lawful Gambling report from the Dilworth Lions Club for August 2018.

MOTION: by Aasness, seconded by Jesme, to receive and file August 2018 Incident Analysis Report.

MOTION: by Aasness, seconded by Jesme, to receive and file General Obligation Bonds, Series 2013A arbitrage report (cover letter enclosed).

MOTION: by Aasness, seconded by Jesme, to authorize L. Peyton Mastera to attend MCMA meeting in St. Paul on October 19, 2018.

END OF CONSENT AGENDA

4. CITIZEN'S CONCERNS

None received.

5. RESOLUTION 18-67, EXECUTION OF CONTRACT WITH THE MINNESOTA DEPARTMENT OF TRANSPORTATION, DISTRICT FOUR, FOR THE CONSTRUCTION OF THE HIGHWAY 10 AND 12TH STREET NORTHEAST PROJECT

The City of Dilworth was awarded \$126,000 from a Local Partnership Program grant from the Minnesota Department of Transportation. This grant is to be used for next year's improvements to the Highway 10 and 12th Street Northeast intersection project. The intersection will remain fully open until next spring's construction.

The bid opening for this project is scheduled for October 18, 2018.

MOTION: by Aasness, seconded by Jesme, to approve Resolution 18-67, Execution of Contract with the Minnesota Department of Transportation, District Four, for the Construction of the Highway 10 and 12th Street Northeast Project. Motion carried by all members present voting aye.

6. CONSIDERATION, PAY REQUEST #6 FOR THE KEYSTONE 1ST ADDITION, 14TH STREET NORTHEAST, AND 4TH AVENUE NORTHEAST PROJECT

Pay request #6 for the work completed on the Keystone 1st Addition, 14th Street NE, and 4th Avenue NE project in the amount of \$968,769.16.

MOTION: by Jesme, seconded by Nash, to approve Pay Request #6 for the Keystone 1st Addition, 14th Street Northeast, and 4th Avenue Northeast Project in the amount of \$968,769.16. Motion carried by all members present voting aye.

7. CONSIDERATION, PAY REQUEST #3 FOR THE KEYSTONE AND ORCHARD LIFT STATION AND FORCEMAIN TO MOORHEAD PROJECT

Pay request #3 for the work completed on the Keystone 1st Addition and Orchard Lift Station and Forcemain to Moorhead projects in the amount of \$426,833.50.

MOTION: by Aasness, seconded by Nash, to approve pay request #3 for the Keystone and Orchard Lift Station and Forcemain to Moorhead project in the amount of \$426,833.50. Motion carried by all members present voting aye.

8. CONSIDERATION, PAY REQUEST #4 FOR THE SUMMERWOOD THIRD ADDITION PROJECT

Pay request #4 for the work completed on the Summerwood 3rd Addition project in the amount of \$18,571.59.

MOTION: by Jesme, seconded by Aasness, to approve pay request #4 for the Summerwood Third Addition Project in the amount of \$18,571.59. Motion carried by all members present voting aye.

9. RESOLUTION 18-68, AUTHORIZE THE DILWORTH FIRE DEPARTMENT TO APPLY FOR AN ASSISTANCE TO FIREFIGHTER'S GRANT TO ACQUIRE A NEW TANKER

A new AFG grant has recently become available, the Dilworth Fire Department would like to apply for the grant to purchase a new tanker in 2019. The current tanker is 27 years old that has become increasingly difficult for membership to operate. The estimated cost of a new tanker is \$200,000; the grant would cover 95% of the costs (5% or \$10,000 to be covered by the City of Dilworth). The Fire Department has funds budgeted in 2019 to make this purchase if awarded the grant. If awarded, the existing tanker will be sold.

A grant writer will be hired for this submission, at a cost of \$1,000.

MOTION: by Jesme, seconded by Aasness, to approve Resolution 18-68, authorizing the Dilworth Fire Department to apply for an Assistance to Firefighter's Grant to acquire a new tanker. Motion carried by all members present voting aye.

10. Ordinance 18-10, Amending the 2018 Fee Schedule to Include a Convenience Fee for Credit Card Transactions

A 2.65% convenience with a \$1 minimum on any credit card transaction has been recommended by staff.

MOTION: by Aasness, seconded by Nash, to adopt Ordinance 18-10, amending the 2018 fee schedule to include a convenience fee for credit card transactions in the amount of 2.65% with a \$1 minimum fee per transaction. Motion carried by all members present voting aye.

11. CONSIDERATION, PRELIMINARY AND FINAL PLAT TO SUBDIVIDE AN APPROXIMATE 5.33 ACRE TRACT OF LAND LOCATED SOUTH OF 4TH AVENUE NORTHEAST, EAST OF 14TH STREET NORTHEAST AND NORTH OF SOUTHWOOD DRIVE (REPLAT OF LOT 1, BLOCK 1, EAST VIEW 4TH ADDITION, SECTION 01,

TOWNSHIP 139 NORTH, RANGE 48 WEST, CLAY COUNTY, MN) – EAST VIEW 5TH ADDITION – PRAIRIE HILL INVESTMENTS, LLC

Dilworth Planning Commission held a public hearing on October 3, 2018, the to review the preliminary and final plat of East View 5th Addition. The East View 5th Addition plat subdivides Lot 1, Block 1 of East View 4th Addition into a western 2.03 acre tract of land, and eastern 3.30 acre tract of land. The east tract is the site of the new Lilac Homes memory care facility, recently approved through the PUD process.

Following the public hearing, the Planning Commission unanimously forwarded a recommendation on to the City Council to approve this plat.

MOTION: by Nash, seconded by Aasness, to approve the preliminary and final plat of East View 5th Addition, contingent upon meeting all city regulations. Motion carried by all members present voting aye.

12. DISCUSSION, FUTURE GROWTH

Council discussed the idea of a large multiuse park and working with the school to grow the city north of the baseball fields.

13. COUNCIL MEMBER’S CONCERNS AND COMMITTEE UPDATES

Empting Dilworth Fire Department will be hosting their open house on October 9, from 5 p.m. to 7 p.m. Everyone is welcome to stop by.

14. PAYMENT OF THE BILLS

MOTION: by Aasness, seconded by Jesme, to pay the claims and bills dated October 8, 2018. Motion carried by all members present voting aye.

15. CLOSED SESSION, PURSUANT TO MINNESOTA STATUTES § 13D.03, SUBD. 3(C) TO DISCUSS LABOR NEGOTIATION STRATEGY WITH THE OPERATING ENGINEERS LOCAL 49 AND LAW ENFORCEMENT LABOR SERVICES PAGE 55

Session opened at 6:58 p.m.

Session closed at 7:13 p.m.

16. CONSIDERATION, APPROVAL OF INTERNATIONAL UNION OF OPERATING ENGINEERS LOCAL 49 CONTRACT

MOTION: by Nash, seconded by Aasness, to approve the labor contract of the 49ers for 2019-2020. Motion carried by all members present voting aye.

17. CONSIDERATION, APPROVAL OF LAW ENFORCEMENT LABOR SERVICES CONTRACT

MOTION: by Jesme, seconded by Nash, to approve the labor contract of the LELS for 2019-2020. Motion carried by all members present voting aye.

18. ADJOURNMENT

The meeting was adjourned at 7:13 p.m.

Mayor: 
Chad Olson

ATTEST: 
L. Peyton Mastera, City Administrator

Approved by the Dilworth City Council on October 22, 2018