

Minutes of the regular meeting of the City Council of Dilworth, Clay County, Minnesota, held September 24, 2018, at 6:16 o'clock p.m., at City Hall Council Chambers.

PRESENT: Mayor Olson, Councilmembers Nash, Aasness, Spaulding, and Jesme

OTHERS: City Administrator Peyton Mastera, Finance Officer Sherri Farwell, Maintenance Supervisor Don Vogel, City Engineer Dan Hanson, City Planner Stan Thurlow, Police Chief Ty Sharpe, and Administrative Assistant Angela Miller.

1. CALL TO ORDER

Mayor Olson called the meeting to order at 6:16 p.m. and everyone took part in the Pledge of Allegiance.

2. AGENDA APPROVAL

MOTION: by Nash, seconded by Spaulding, to approve the September 24, 2018 meeting agenda. Motion carried by all members present voting aye.

3. CONSENT AGENDA APPROVAL

MOTION: by Aasness, seconded by Jesme, to approve all items on the consent agenda. Motion carried by all members present voting aye.

CONSENT AGENDA ITEMS

MOTION: by Aasness, seconded by Jesme, to approve minutes from September 10, 2018 City Council meeting.

MOTION: by Aasness, seconded by Jesme, to approve minutes from August 27, 2018 Special City Council meeting.

MOTION: by Aasness, seconded by Jesme, to approve Officer James Burton to attend TASER instructor training in Elk River, MN on December 12, 2018.

MOTION: by Aasness, seconded by Jesme, to approve Beer Garden application of Stacy Frink for an event at the Community Center on October 6, 2018, contingent upon site plan approval by City Hall.

MOTION: by Aasness, seconded by Jesme, to accept resignation of Part-Time Police Officer Andrew Johnson.

MOTION: by Aasness, seconded by Jesme, to receive and file Dilworth Fire Department meeting agenda for September 17, 2018.

MOTION: by Aasness, seconded by Jesme, to receive and file Dilworth Fire Department meeting minutes from September 17, 2018.

MOTION: by Aasness, seconded by Jesme, to approve temporary liquor license for the Dilworth Lions Club for an event at the Community Center on September 29, 2018.

MOTION: by Aasness, seconded by Jesme, to receive and file Incident Analysis Report for August 2018.

MOTION: by Aasness, seconded by Jesme, to approve Phyllis Thompson as an election judge at the rate of \$10/hour for the November general election.

MOTION: by Aasness, seconded by Jesme, to approve liquor license of Mills Lounge to provide alcohol for an event at the Community Center on October 6, 2018.

MOTION: by Aasness, seconded by Jesme, to approve liquor license of Red Hen Taphouse to provide alcohol for an event at the Community Center on October 12, 2018.

END OF CONSENT AGENDA

#### 4. CITIZEN'S CONCERNS

None received.

#### 5. DISCUSSION, IMPLEMENTATION OF CREDIT CARD PAYMENT SYSTEM AND INSTITUTION OF CONVENIENCE FEE FOR TRANSACTIONS

Staff is working with TSYS and Bell Bank on a plan for implementing a credit card payment system.

A \$1 minimum or 2.65% convenience fee will be necessary to cover the costs that are associated with credit card payments. This convenience fee would be comparable to those in neighboring cities.

The initial cost would be approximately \$400 for equipment and set up.

MOTION: by Spaulding, seconded by Aasness, to institute a credit card payment system for the City of Dilworth. Motion carried by all members present voting aye.

#### 6. CONSIDERATION, AUTHORIZING THE HIRE OF ALEXANDER SCHLEE FOR THE FULL TIME POLICE OFFICER POSITION

Sharpe explained that Schlee had experience in law enforcement and was the best fit for the team.

MOTION: by Nash, seconded by Jesme, to hire Alexander Schlee for the full time Police Officer position to begin in Step 1, contingent upon Mr. Schlee passing all background checks and meeting all other city requirements. Motion carried by all members present voting aye.

7. PUBLIC HEARING: RESOLUTION 18-62, ADOPTING FOR AN UNPAID YARD MOWING INVOICE AT 14 DALE STREET – DUSTIN WROLSTAD

Public hearing opened at 6:29 p.m.

Public hearing closed at 6:29 p.m.

MOTION: by Aasness, seconded by Nash, to approve resolution 18-62, resolution adopting for unpaid mowing invoice at 14 Dale Street. Property owned by Dustin Wrolstad. Motion carried by all members present voting aye.

8. PUBLIC HEARING: RESOLUTION 18-63, ADOPTING FOR AN UNPAID UTILITY BILL INVOICE AT 14 DALE STREET – DUSTIN WROLSTAD

Public hearing opened at 6:29 p.m.

Public hearing closed at 6:29 p.m.

MOTION: by Jesme, seconded by Julie, to approve Resolution 18-63, miscellaneous assessment unpaid utility bill at 14 Dale Street. Property owned by Dustin Wrolstad. Motion carried by all members present voting aye.

9. PUBLIC HEARING: RESOLUTION 18-64, ADOPTING FOR AN UNPAID YARD MOWING INVOICE AT 104 2ND STREET NORTHWEST – BEVERLY BARTNESS

Public hearing opened at 6:30 p.m.

Public hearing closed at 6:30 p.m.

MOTION: by Aasness, seconded by Spaulding, to approve Resolution 18-64, resolution adopting for unpaid mowing invoices at 104 2nd Street Northwest. Property owned by Beverly Bartness. Motion carried by all members present voting aye.

10. PUBLIC HEARING: RESOLUTION 18-65, ADOPTING FOR AN UNPAID YARD MOWING INVOICE AT 202 1ST AVENUE SOUTHEAST – JUDY BERQUAM

Public hearing opened at 6:30 p.m.

Public hearing closed at 6:31 p.m.

MOTION: by Nash, seconded by Spaulding, to approve Resolution 18-65, resolution adopting for unpaid mowing invoices at 202 1<sup>st</sup> Avenue Southeast. Property owned by Judy Berquam. Motion carried by all members present voting aye.

11. COUNCIL MEMBER’S CONCERNS AND COMMITTEE UPDATES

Jesme The access road on the south side of the 15<sup>th</sup> Avenue ditch needs to be repaired. Hanson will talk to the contractor about repairs.

Spaulding The Park Board is discussing making Oak Tree Park ADA compatible.

The Fire Department had a successful women’s stag event last week.

There is a Metro COG meeting on October 18<sup>th</sup> that he cannot make. Jesme will see if he can attend.

Sharpe New officer Schnell is doing well. They are not currently hiring officers.

Mastera Residents will be getting a recycling survey mailed to their home. They will have the option of filling out the card and returning it to City Hall or completing the survey online.

Olson Would like to see a large regional park in Dilworth and to have this as a discussion point on the next council meeting agenda.

The final decision on recycling will be made by Council.

12. PAYMENT OF THE BILLS

MOTION: by Aasness, seconded by Jesme, to pay the claims and bills. Motion carried by all members present voting aye.

13. ADJOURNMENT

The meeting was adjourned at 7:01 p.m.

Mayor:   
Chad Olson

ATTEST:   
L. Peyton Mastera, City Administrator

Approved by the Dilworth City Council on October 8, 2018