
Minutes of the regular meeting of the City Council of Dilworth, Clay County, Minnesota, held September 10, 2018, at 6:00 o'clock p.m., at City Hall Council Chambers.

PRESENT: Mayor Olson, Councilmembers Nash, Aasness, Spaulding, and Jesme

OTHERS: City Administrator Peyton Mastera, Finance Officer Sherri Farwell, Maintenance Supervisor Don Vogel, City Engineer Dan Hanson, Enson Maattala, and Administrative Assistant Jessica Malvin.

1. CALL TO ORDER

Mayor Olson called the meeting to order at 6:00 p.m. and everyone took part in the Pledge of Allegiance.

2. AGENDA APPROVAL

MOTION: by Spaulding, seconded by Jesme, to approve the September 10, 2018 meeting agenda. Motion carried by all members present voting aye.

3. CONSENT AGENDA APPROVAL

MOTION: by Aasness, seconded by Spaulding, to approve all items on the consent agenda and addendums. Motion carried by all members present voting aye.

CONSENT AGENDA ITEMS

MOTION: by Aasness, seconded by Spaulding, to approve minutes from August 27, 2018 City Council meeting.

MOTION: by Aasness, seconded by Spaulding, to approve Plumbing License application of All American Plumbing & Heating, to expire September 9, 2019.

MOTION: by Aasness, seconded by Spaulding, to approve Mechanical/Heating License application of All American Plumbing & Heating, to expire September 9, 2019.

MOTION: by Aasness, seconded by Spaulding, to approve Plumbing License application of Riverside Plumbing, Inc., to expire September 9, 2019.

MOTION: by Aasness, seconded by Spaulding, to approve Plumbing License application of Red River Plumbing Inc., to expire September 9, 2019.

MOTION: by Aasness, seconded by Spaulding, to approve road maintenance agreement between the City of Dilworth and Oakport Township.

MOTION: by Aasness, seconded by Spaulding, to receive and file August Utility report.

- MOTION: by Aasness, seconded by Spaulding, to approve Mechanical/Heating License application of SA Mechanical, Inc., to expire September 9, 2019.
- MOTION: by Aasness, seconded by Spaulding, to approve temporary liquor license for the Dilworth Firemen's Relief Association for an event at the Dilworth Community Center on October 18, 2018.
- MOTION: by Aasness, seconded by Spaulding, to approve temporary gambling license for the Dilworth Firemen's Relief Association for an event at the Dilworth Community Center on October 18, 2018.
- MOTION: by Aasness, seconded by Spaulding, to receive and file Dilworth Lions Club monthly gambling report from July 2018.
- MOTION: by Aasness, seconded by Spaulding, to receive and file Dilworth swimming pool summary report for 2018
- MOTION: by Aasness, seconded by Spaulding, to approve temporary liquor license of the Dilworth Loco Lions for an event at the Community Center on November 10, 2018.
- MOTION: by Aasness, seconded by Spaulding, to approve Mechanical/Heating License Application for Bullseye Heating & Ait, to expire September 10, 2018.

END OF CONSENT AGENDA

4. CITIZEN'S CONCERNS

None received.

5. RESOLUTION 18-60, SETTING OF 2019 PRELIMINARY TAX LEVY

At the August budget workshop, council discussed setting the levy increase at 6.94%

The final numbers for the Buffalo Watershed District were \$0; the original budget projected this number to be \$30,000. The lower than expected Watershed District number will help offset the Small Cities Assistance funds the city will not be receiving.

The City Council will hold a hearing to consider the final setting of the levy at the December 10, 2018 City Council meeting at 6:00 p.m., in the Council Chambers of City Hall.

- MOTION: by Aasness, seconded by Jesme, to approve Resolution 17-60, Setting the 2019 Preliminary Tax Levy and set a date of December 10, 2018 at 6:00 p.m., at Dilworth City Hall for consideration of the final levy. Motion carried by all members present voting aye.

6. RESOLUTION 18-61, AUTHORIZING 104 2ND STREET NORTHWEST BE SOLD AT PUBLIC AUCTION, IN ACCORDANCE WITH MINNESOTA STATUTES § 282.01

MOTION: by Spaulding, seconded by Nash, to approve Resolution 18-61, Authorizing 104 2nd Street Northwest be Sold at Public Auction, in Accordance with Minnesota Statutes § 282.01. Motion carried by all members present voting aye.

7. CONSIDERATION, PAY REQUEST #5 FOR THE KEYSTONE 1ST ADDITION, 14TH STREET NORTHEAST, AND 4TH AVENUE NORTHEAST PROJECT

Pay request #5 for the work completed on the Keystone 1st Addition project in the amount of \$805,757.22.

MOTION: by Jesme, seconded by Nash, to approve Pay Request #5 for the Keystone 1st Addition, 14th Street Northeast, and 4th Avenue Northeast Project in the amount of \$805,757.22. Motion carried by all members present voting aye.

8. CONSIDERATION, PAY REQUEST #2 FOR THE KEYSTONE AND ORCHARD LIFT STATION AND FORCEMAIN TO MOORHEAD PROJECT

Pay request #2 for the work completed on the Keystone and Orchard lift station and forcemain to Moorhead project in the amount of \$462,074.50.

MOTION: by Aasness, seconded by Nash, to approve pay request #2 for the Keystone and Orchard Lift Station and Forcemain to Moorhead Project in the amount of \$462,074.50. Motion carried by all members present voting aye.

9. CONSIDERATION, PAY REQUEST #1 FOR THE HIGHWAY 10 AND 14TH STREET IMPROVEMENT PROJECT

Pay request #1 for the work completed on the Highway 10 and 14th Street Improvement project in the amount of \$178,108.27.

MOTION: by Spaulding, seconded by Jesme, to approve pay request #1 for the Highway 10 and 14th Street Improvement Project in the amount of \$178,108.27. Motion carried by all members present voting aye.

10. CONSIDERATION, CHANGE ORDER #1 FOR THE HIGHWAY 10 AND 14TH STREET IMPROVEMENT PROJECT

Change Order #1 for the Highway 10 and 14th Street Improvement Project. This change order is to cover additional expenses incurred by RL Larson at the direction of the local MNDOT site representative.

MOTION: by Nash, seconded by Aasness, to approve Change Order #1 for the Highway 10 and 14th Street Improvement Project. Motion carried by all members present voting aye.

11. DISCUSSION, HIGHWAY 10 AND 12TH STREET IMPROVEMENT PROJECT

Recently MNDOT notified staff that temporary control measures will not be required at the intersection of 12th and HWY 10. This project will be bid out next year.

12. COUNCIL MEMBER’S CONCERNS AND COMMITTEE UPDATES

Mastera Habitat house will be raising the wall on Thursday, September 13, 2018.

After receiving complaints about the pond south of Southwood Drive, staff has received a quote from RL Larson for cleaning out the pond. RL Larson submitted a quote of ten dollars a yard with the project costing approximately \$10,000 - \$15,000.

Olson When working on the budget we all did a great job at asking ourselves are we investing our money wisely, is this the best option for the city, how can we keep the increase low. Thank you to all staff and council for their hard work on the budget.

13. PAYMENT OF THE BILLS

MOTION: by Aasness, seconded by Nash, to pay the claims and bills including the addendum dated September 10, 2018. Motion carried by all members present voting aye.

14. ADJOURNMENT

The meeting was adjourned at 6:51 p.m.

Mayor: 
Chad Olson

ATTEST: 
L. Peyton Mastera, City Administrator

Approved by the Dilworth City Council on September 24, 2018