

Minutes of the regular meeting of the City Council of Dilworth, Clay County, Minnesota, held July 12, 2021, at 6:00 o'clock p.m., at City Hall.

PRESENT: Mayor Olson, Councilmembers Nash, Aasness, Jesme, and Peterson

OTHERS: City Administrator Peyton Mastera, Finance Officer Jerry Griggs, Maintenance Supervisor Jeff Berg, City Engineer Dan Hanson, Police Chief Ty Sharpe, Dave Steichen, Kathy McKay, Jamie Hennen, Rich Whitcomb, and Administrative Assistant Jessica Malvin.

1. CALL TO ORDER

Mayor Olson called the meeting to order at 6:00 p.m. and everyone took part in the Pledge of Allegiance.

2. ROLL CALL

3. AGENDA APPROVAL

MOTION: by Jesme, seconded by Nash, to approve the July 12, 2021. Motion carried by all members present voting aye.

4. CONSENT AGENDA APPROVAL

MOTION: by Aasness, seconded by Nash, to approve all items on the consent agenda including two addition items. Motion carried by all members present voting aye.

CONSENT AGENDA ITEMS

MOTION: by Aasness, seconded by Nash, to approve minutes from the June 28, 2021 City Council meeting.

MOTION: by Aasness, seconded by Nash, to approve contract with Pirate Road Radio for Loco Daze evet on July 24, 2021.

MOTION: by Aasness, seconded by Nash, to receive and file the June Incident Analysis Report.

MOTION: by Aasness, seconded by Nash, to receive and file the January 1, 2021 – June 27, 2021 Vacation & Sick Leave Report.

MOTION: by Aasness, seconded by Nash, to receive and file June utility report.

MOTION: by Aasness, seconded by Nash, to receive and file the January 2021 – June 2021 budget-to-actual report.

MOTION: by Aasness, seconded by Nash, to approve Mechanical/Heating License application of Automatic Heating & Air, Inc., to expire July 11, 2022.

END OF CONSENT AGENDA

5. CITIZEN'S CONCERNS

None received.

6. UPDATE, COVID-19 (CLAY COUNTY PUBLIC HEALTH PRESENTING)

Kathy McKay and Jamie Hennen presented the COVID-19 update. Currently there are four active cases in the county. To date 92 people have died from COVID in the county. 65.1% of Minnesota residents have received their first dose, 62.3% have received both doses.

7. CONSIDERATION, PRELIMINARY PLAT, RED RIVER VALLEY COOPERATIVE POWER – LOT 1, BLOCK 1 IN THE EXTRATERRITORIAL DISTRICT OF THE CITY OF DILWORTH, PART OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER IN SECTION 06-130-47, AN APPROXIMATE EIGHT ACRE TRACT OF LAND LOCATED ON COUNTY STATE AID HIGHWAY 11 AND 15TH AVENUE NORTH – PROPERTY OWNER: KORY J. KOESTER

Red River Valley Cooperative Power (RRVCP) is in the process of acquiring an approximate eight acre tract of land at the corner of HWY 336 and 15th Avenue North. This property is located in Glyndon Township, but is within Dilworth's two mile extraterritorial boundaries for plat review. RRVCP is purchasing this land for future expansion of services.

MOTION: by Jesme, seconded by Peterson, to approve the preliminary plat of Red River Valley Cooperative Power. Motion carried by all members present voting aye.

8. RESOLUTION 21-35, ORDERING A PRELIMINARY ENGINEERING REPORT FOR THE NORTHSIDE IMPROVEMENT PROJECT

Northside Improvement Project looks to mill/overlay the roadways from HWY 10 up to 4th Avenue North, between 5th Street Northwest and 4th Street Northeast.

MOTION: by Aasness, seconded by Peterson, to approve Resolution 21-35, Ordering a Preliminary Engineering Report for the Northside Improvement Project. Motion carried by all members present voting aye.

9. RESOLUTION 21-38, ACCEPTING THE RECOMMENDATION FROM THE DILWORTH PLANNING COMMISSION FOR THE 7TH STREET NORTHEAST RECONSTRUCTION PROJECT

On July 7, 2021, the Planning Commission reviewed this potential project and determined it to be in conformance with the comp plan. Planning unanimously recommended passing Resolution 21-38.

MOTION: by Peterson, seconded by Nash, to approve Resolution 21-38, Accepting the Recommendation from the Dilworth Planning Commission for the 7th Street Northeast Reconstruction Project. Motion carried by all members present voting aye.

10. RESOLUTION 21-36, FUNDING FOR THE HEARTLAND TRAIL THROUGH THE MINNESOTA STATE LEGISLATURE

Resolution 21-36 is in support for a bill is being crafted by local lawmakers for the construction of the Heartland Trail between Frazee and Becker County as well as design, acquisition, and engineering for other segments to Moorhead.

MOTION: by Aasness, seconded by Jesme, to approve Resolution 21-36, Funding for the Heartland Trail through the Minnesota State Legislature. Motion carried by all members present voting aye.

11. CONSIDERATION, AUTHORIZE HIRE OF ADAM CAMP AS A PART-TIME POLICE OFFICER

Chief Sharpe is recommending the hire of Adam Camp as a part-time police officer. Mr. Camp, from Halstad, MN, became post-certified in 2021.

MOTION: by Nash, seconded by Jesme, to approve hire Adam Camp as a part-time police officer, contingent upon Mr. Camp passing all background checks and satisfying all other city requirements. Motion carried by all members present voting aye.

12. DISCUSSION, CODE ENFORCEMENT OF § 73.03 (WRECKED OR JUNKED VEHICLES OR TRAILERS) AND OTHER PROPERTY MAINTENANCE RELATED ORDINANCES

The enforcement of § 73.03 (wrecked or junked vehicles or trailers) and other similar ordinances need modifications. There are inconsistencies and varying levels of enforcement laid out. It would be of great benefit if a committee, comprised of staff and council could sit down with legal and go over what we would like to see as a City on the enforcement side. The goal of the committee is to make the enforcement more uniform, not to rewrite the ordinance.

Councilmember Aasness and Peterson volunteered to be on the committee.

13. RESOLUTION 21-37, ACCEPTING A DONATION FROM CHAD AND MOLLY OLSON FOR LUNCH WITH A COP

Chad & Molly Olson has made a donation of \$100 for the Police Department to use for Lunch with a Cop.

MOTION: by Olson, seconded by Jesme, to approve Resolution 21-37, Accepting a Donation from Chad & Molly Olson for Lunch with a Cop. Motion carried by all members present voting aye.

14. CONSIDERATION, MOVING THE JULY 26, 2021 CITY COUNCIL MEETING TO THE DILWORTH COMMUNITY CENTER

To allow for space for the 7th Street Northeast Improvement Hearing, staff is recommending that the July 26, meeting be moved to the Community Center.

MOTION: by Jesme, seconded by Peterson, to motion to move the meeting location of the July 26, 2021 City Council meeting to the Dilworth Community Center. Motion carried by all members present voting aye.

15. COUNCIL MEMBER’S CONCERNS AND COMMITTEE UPDATES

Aasness Heartland trail is working on a bridge in Frazee.

Peterson Loco Daze is going on as planned.

Park Board had another successful park opening at Pine Tree Park.

Nash During budget time can we look at paying our Planning and Park Board members?

Mastera There is currently a paint shortage, the Maintenance Department is working on alternatives. Some curbs will not get painted.

Butcher Block and Roasted Rails will soon be opening.

Dairy Queen Grill and Chill pulled a permit this week and will be starting work soon.

Olson Before the Northside Improvement project starts, can the city revisit changing the breakdown of the assessment from 50/50 to 30/70 (eg.)?

For the next meeting can staff look to see if the City received the property tax payment from the County and how much more or less it was compared to previous years?

16. PAYMENT OF THE BILLS

MOTION: by Aasness, seconded by Nash, to pay the claims and bills dated July 12, 2021. Motion carried by all members present voting aye.

17. ADJOURNMENT

The meeting was adjourned at 7:25 p.m.

Mayor  ATTEST: 
Chad Olson L. Peyton Mastera, City Administrator

Approved by the Dilworth City Council on July 26, 2021

