

Minutes of the regular meeting of the City Council of Dilworth, Clay County, Minnesota, held April 9, 2018, at 6:00 o'clock p.m., at City Hall Council Chambers.

PRESENT: Mayor Olson, Councilmembers Nash, Spaulding, Aasness, and Jesme

OTHERS: City Administrator Peyton Mastera, Police Chief Ty Sharpe, Fire Chief Mark Empting, Maintenance Supervisor Don Vogel, Finance Officer Sherri Farwell, City Engineer Dan Hanson, Mitchell Foster, Jasmine Foster, Chris Mather, Alex Mather, Kolton Wagner, Jason Wagner, Rocky Schneider, Russell Thacher, Ethan Bentley, Dan Bentley, Shelly Eldridge, Paige Pickett, Daniel Pickett, Tia Noonan, Jim Moonan, Bower Ali, Logan Thoen, Braden Radeck, Jess Radeck, Darsy Thoen, Isaac Nelson, Lailah Pickett, Keena Pickett, Paxton Pickett, Anja Nelson, Missy Thacher, Erayden Thacher, Logan Thacher, Carol Nelson, Rylan Manston, Administrative Assistant Angela Miller, and Administrative Assistant Jessica Malvin.

1. CALL TO ORDER

Mayor Olson called the meeting to order at 6:02 p.m. and everyone took part in the Pledge of Allegiance.

2. AGENDA APPROVAL

MOTION: by Spaulding, seconded by Nash, to approve the April 9, 2018 meeting agenda. Motion carried by all members present voting aye.

3. CONSENT AGENDA APPROVAL

MOTION: by Aasness, seconded by Jesme, to approve all items on the consent agenda and addendums. Motion carried by all members present voting aye.

CONSENT AGENDA ITEMS

MOTION: by Aasness, seconded by Jesme, to approve minutes from March 26, 2018 City Council meeting.

MOTION: by Aasness, seconded by Jesme, to receive and file Police Incident Analysis report for March 2018.

MOTION: by Aasness, seconded by Jesme, to approve Transient Business Permit for TNT Fireworks for June 20, 2018 – July 5, 2018.

MOTION: by Aasness, seconded by Jesme, to receive and file March 2018 Utility report.

MOTION: by Aasness, seconded by Jesme, to approve proclamation for recognition of Earth Week 2018.

- MOTION: by Aasness, seconded by Jesme, to receive and file Dilworth Loco Daze meeting minutes from March 20, 2018.
- MOTION: by Aasness, seconded by Jesme, to approve training request of Chief Sharpe for ALICE training in Luverne, MN on April 5, 2018.
- MOTION: by Aasness, seconded by Jesme, to receive and file Ehler's Disclosure form GO Improvement Bonds, Series 2018A.
- MOTION: by Aasness, seconded by Jesme, to receive and file Ehler's Disclosure form for GO Sewer Revenue Bonds, Series 2018B.
- MOTION: by Aasness, seconded by Jesme, to authorize L. Peyton Mastera to attend MCMA Spring Conference in Nisswa, MN May 2, 2018 – May 5, 2018.
- MOTION: by Aasness, seconded by Jesme, to approve Mechanical/Heating License application for JM Mechanical INC, to expire April 8, 2019.
- MOTION: by Aasness, seconded by Jesme, to approve Tripwire contract for Loco Daze event on April 28, 2018.
- MOTION: by Aasness, seconded by Jesme, to approve Mechanical/Heating License application for Precision Plumbing, Electric, Heating & Cooling, Inc., to expire April 8, 2019.
- MOTION: by Aasness, seconded by Jesme, to approve Plumbing License application for Precision Plumbing, to expire April 8, 2019.
- MOTION: by Aasness, seconded by Jesme, to approve Plumbing License application for Jeff's Plumbing & Drain Cleaning, Inc., to expire April 8, 2019.
- MOTION: by Aasness, seconded by Jesme, to approve Tobacco License application for Walmart Super Center #1627, to expire April 8, 2019.
- MOTION: by Aasness, seconded by Jesme, to approve Tobacco License application for Casey's General Store #2207, to expire April 8, 2019.
- MOTION: by Aasness, seconded by Jesme, to approve Tobacco License application for Casey's General Store #3362, to expire April 8, 2019.
- MOTION: by Aasness, seconded by Jesme, to approve Mechanical/Heating License application for Robert Gibb & Sons, to expire April 8, 2019.
- MOTION: by Aasness, seconded by Jesme, to approve Plumbing License application for Robert Gibb & Sons, to expire April 8, 2019.

- MOTION: by Aasness, seconded by Jesme, to approve Plumbing License application for Thoreson Plumbing, Inc, to expire April 8, 2019.
- MOTION: by Aasness, seconded by Jesme, to approve Mechanical/Heating License application for Home Heating, Plumbing & A/C, Inc., to expire April 8, 2019.
- MOTION: by Aasness, seconded by Jesme, to approve Plumbing License application for Home Heating, Plumbing & A/C, Inc., to expire April 8, 2019.
- MOTION: by Aasness, seconded by Jesme, to approve Mechanical/Heating License application for Accel Mechanical, LLC, Plumbing & A/C, Inc., to expire April 8, 2019.
- MOTION: by Aasness, seconded by Jesme, to Approve Plumbing License application for Accel Mechanical, LLC, Inc., to expire April 8, 2019.
- MOTION: by Aasness, seconded by Jesme, to approve Kracker Jacks Drumline contract for Loco Daze event on April 28, 2018.

END OF CONSENT AGENDA

4. CITIZEN'S CONCERNS

None received.

5. RECOGNIZE, 2018 SHOVEL DILWORTH WINNERS

This is the fourth year Dilworth has done the Shovel campaign. Shovel Dilworth campaign recognized the following citizens for their help with keeping the sidewalks safe and shoveled: Russ Thacher, Keena Pickett, Mitchell Foster, Dawn Kieselbach, and Ryan Harris.

Mayor Olson thanked all the citizens that helped out by shoveling or nominating someone that shoveled.

6. REPORT, FINANCING OF SUMMERWOOD 3RD ADDITION, KEYSTONE 1ST ADDITION, 14TH STREET NORTHEAST, 4TH AVENUE NORTHEAST, KEYSTONE AND ORCHARD LIFT STATIONS, AND FORCEMAIN TO MOORHEAD PROJECT; BOND PRESALE REPORT (SHELLY ELDRIDGE WITH EHLERS PRESENTING)

Shelly Eldridge with Ehlers presented a finance report for the financing of Summerwood 3rd Addition, Keystone 1st Addition, 14th Street Northeast, 4th Avenue Northeast, Keystone and Orchard Lift Stations, and forcemain to Moorhead project. The Bond will be broken down into two different Bonds, 2018A GO \$7, 590,000 and 2018B GO Sewer Bond \$2,410,000. The Sewer Bond will be utilizing the State Credit Enhancement Program, with the City putting up to \$25,000 towards the project from the Sewer fund. A proposed 22 year term, with the first two

years being interest only and the principal payment on the Bonds will be due January 1 in the years 2020 through 2040.

7. RESOLUTION 18-17, CALL FOR THE SALE OF \$7,590,000 GENERAL OBLIGATION BONDS, SERIES 2018A

MOTION: by Aasness, seconded by Jesme, to approve Resolution 18-17, Call for the Sale of \$7,590,000 General Obligation Bonds, Series 2018A. Motion carried by all members present voting aye.

8. RESOLUTION 18-22, CALL FOR THE SALE OF \$2,410,000 GENERAL OBLIGATION SEWER SYSTEM BONDS, SERIES 2018B; AND, AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH THE PUBLIC FACILITIES AUTHORITY

MOTION: by Nash, seconded by Spaulding, to approve Resolution 18-22, Call for the Sale of \$2,410,000 General Obligation Sewer System Bonds, Series 2018B. Motion carried by all members present voting aye.

9. RESOLUTION 18-18, AUTHORIZING ACCEPTANCE OF A 17-FOOT PUBLIC UTILITY EASEMENT TO THE CITY OF DILWORTH FOR THE KEYSTONE AND ORCHARD LIFT STATIONS AND FORCEMAIN TO MOORHEAD PROJECT (SAM JOHNSON PROPERTY)

MOTION: by Nash, seconded by Aasness, to approve Resolution 18-18, Authorizing Acceptance of a 17-Foot Public Utility Easement to the City of Dilworth for the Keystone and Orchard Lift Stations and Forcemain to Moorhead Project (Sam Johnson Property). Motion carried by all members present voting aye.

10. RESOLUTION 18-19, AUTHORIZING ACCEPTANCE OF A 17-FOOT PUBLIC UTILITY EASEMENT TO THE CITY OF DILWORTH FOR THE KEYSTONE AND ORCHARD LIFT STATIONS AND FORCEMAIN TO MOORHEAD PROJECT (HORIZON PROPERTIES LLC PROPERTY)

MOTION: by Nash, seconded by Aasness, to approve Resolution 18-19, Authorizing Acceptance of a 17-Foot Public Utility Easement to the City of Dilworth for the Keystone and Orchard Lift Stations and Forcemain to Moorhead Project (Horizon Properties LLC Property). Motion carried by all members present voting aye.

11. RESOLUTION 18-20, AUTHORIZING ACCEPTANCE OF A 17-FOOT PUBLIC UTILITY EASEMENT TO THE CITY OF DILWORTH FOR THE KEYSTONE AND ORCHARD LIFT STATIONS AND FORCEMAIN TO MOORHEAD PROJECT (STEVE AND THERESA OPATRIL PROPERTY)

MOTION: by Nash, seconded by Aasness, to approve Resolution 18-20, Authorizing Acceptance of a 17-Foot Public Utility Easement to the City of Dilworth for the Keystone and Orchard Lift Stations and Forcemain to Moorhead Project (Steve and Theresa Opatriil Property). Motion carried by all members present voting aye.

12. RESOLUTION 18-21, ACCEPTING A DONATION FROM BNSF FOR THE DILWORTH POLICE DEPARTMENT

The Police Department applied and was awarded \$2,569.50 from a grant through BNSF for emergency gas masks and hazmat suits.

MOTION: by Jesme, seconded by Nash, to approve Resolution 18-21, Accepting a Donation from BNSF for the Dilworth Police Department. Motion carried by all members present voting aye.

13. COUNCIL MEMBER’S CONCERNS AND COMMITTEE UPDATES

Spaulding Metro Cog will be conducting interviews on Thursday, April 12, 2018. Stan Thulow will be representing Dilworth during this round of interviews.

Mastera Metro Cog is still working on the final comp plan for the City.

Meetings have started with the City of Moorhead and Dilworth to discuss the 12th Avenue South and 34th Street agreements.

DGF Schools have approached the City about a possible referendum. One concept would require utilizing the area where the municipal pool is located. The City has a one hundred year lease with the school for the land that the pool is located. City staff has been looking into what options are available for a new pool and how many years the current pool has remaining.

Olson The Habitat for Humanity project is moving forward, a family has been selected and they are hopeful building will occur this year.

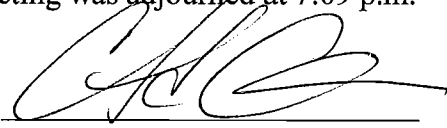
Nash Former Planning Commissioner Pamela Harper passed away on April 4, 2018. Pamela was on the Planning Commission from 2001 to 2016.

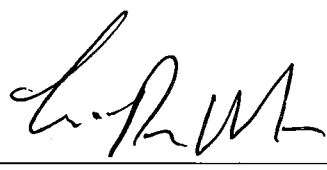
14. PAYMENT OF THE BILLS

MOTION: by Aassness, seconded by Spaulding, to pay the claims and bills including the addendum items dated April 9, 2018. Motion carried by all members present voting aye.

15. ADJOURNMENT

The meeting was adjourned at 7:09 p.m.

Mayor: 
Chad Olson

ATTEST: 
L. Peyton Mastera, City Administrator

Approved by the Dilworth City Council on April 23, 2018