

Minutes of the regular meeting of the City Council of Dilworth, Clay County, Minnesota, held March 26, 2018, at 6:00 o'clock p.m., at City Hall Council Chambers.

PRESENT: Mayor Olson, Councilmembers Nash, Spaulding, Aasness, and Jesme

OTHERS: City Administrator Peyton Mastera, Police Chief Ty Sharpe, Fire Chief Mark Empting, Maintenance Supervisor Don Vogel, Finance Officer Sherri Farwell, City Engineer Dan Hanson, Administrative Assistant Angela Miller, and Administrative Assistant Jessica Malvin.

1. CALL TO ORDER

Mayor Olson called the meeting to order at 6:00 p.m. and everyone took part in the Pledge of Allegiance.

2. AGENDA APPROVAL

MOTION: by Nash, seconded by Spaulding, to approve the March 26, 2018 meeting amended agenda. Motion carried by all members present voting aye.

3. CONSENT AGENDA APPROVAL

MOTION: by Aasness, seconded by Jesme, to approve all items on the consent agenda and addendum. Motion carried by all members present voting aye.

CONSENT AGENDA ITEMS

MOTION: by Aasness, seconded by Jesme, to approve minutes from February 26, 2018 City Council meeting.

MOTION: by Aasness, seconded by Jesme, to approve Liability Coverage waiver form for 2018.

MOTION: by Aasness, seconded by Jesme, to receive and file Dilworth Loco Daze meeting agenda for March 20, 2018.

MOTION: by Aasness, seconded by Jesme, to receive and file Dilworth Loco Daze meeting minutes from February 20, 2018.

MOTION: by Aasness, seconded by Jesme, to receive and file Dilworth Fire Department meeting agenda from March 19, 2018.

MOTION: by Aasness, seconded by Jesme, to receive and file Dilworth Fire Department meeting minutes from March 19, 2018.

- MOTION: by Aasness, seconded by Jesme, to approve Equal Pay Day Proclamation for April 10, 2018.
- MOTION: by Aasness, seconded by Jesme, to receive and file Dilworth Park Board agenda from March 14, 2018.
- MOTION: by Aasness, seconded by Jesme, to receive and file Dilworth Park Board minutes from February 14, 2018.
- MOTION: by Aasness, seconded by Jesme, to approve training request of Chief Ty Sharpe for 1033/LESO Training in St. Paul, MN on April 5, 2018.
- MOTION: by Aasness, seconded by Jesme, to approve Games Galore rental agreement for Loco Daze.
- MOTION: by Aasness, seconded by Jesme, to approve Penny and Pals contract for Loco Daze, for July 28, 2018.
- MOTION: by Aasness, seconded by Jesme, to appoint Lisa Jensen to the Dilworth Loco Daze Committee. Term to expire December 31, 2018.
- MOTION: by Aasness, seconded by Jesme, to appoint Dan Jensen to the Dilworth Loco Daze Committee. Term to expire December 31, 2018.
- MOTION: by Aasness, seconded by Jesme, to approve "Day of Dignity and Respect for all American Workers" Proclamation for The Day of Dignity and Respect for all American Workers on April 4, 2018.

END OF CONSENT AGENDA

4. CITIZEN'S CONCERNS

None received.

5. RESOLUTION 18-14, APPROVE PLANS AND SPECS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR THE KEYSTONE AND ORCHARD LIFT STATIONS AND FORCEMAIN TO MOORHEAD PROJECT

Council was presented with the design for the Keystone and Orchard lift station and forcemain to Moorhead project. Once approved, bids for the project will open on April 25, 2018. Bids and Bond sale will be awarded on May 14, 2018.

All property owners have been contacted about needing easement agreements and have verbally agreed to the process. One easement agreement has already been signed.

MOTION: by Aasness, seconded by Spaulding, to approve Resolution 18-14, Approve Plans and Specs and Authorize Advertisement for Bids for the Keystone and Orchard Lift Stations and Forcemain to Moorhead Project. Motion carried by all members present voting aye.

6. CONSIDERATION, AUTHORIZE SOPP CONTROLS TO ORDER LIFT STATION CONTROLS FOR UPCOMING STORM LIFT STATION

MOTION: by Jesme, seconded by Nash, to authorize Sopp Controls to Order Lift Station Controls for upcoming Storm Lift Station Project. Motion carried by all members present voting aye.

7. ORDINANCE 18-05, AMENDING CHAPTER 51 OF THE DILWORTH CODE OF ORDINANCES AS IT PERTAINS TO SEPARATE CONNECTIONS OF WATER SERVICE LINES IN THE CITY OF DILWORTH, MINNESOTA

Ordinance 18-05 will amend Chapter 51 of the codified ordinance. The amendment will include adding the following line: Water service lines shall mean any and all lines, meters, curb-stops, or other appurtenance from the water main to a property.

MOTION: by Spaulding, seconded by Nash, to approve Ordinance 18-0, Amending Chapter 51 of the Dilworth Code of Ordinances as it pertains to separate Connections of Water Services Lines in the City of Dilworth, Minnesota as presented. Motion carried by all members present voting aye.

8. CONSIDERATION, AUTHORIZATION TO PROCEED WITH ASBESTOS ABATEMENT AT 3 ADAMS AVENUE

Upon inspection of 3 Adams Avenue, asbestos was found in the tile. Clay County Health is requiring that asbestos abatement would be required before demolition. The cost of removal would be \$13,500 by Horsley Specialties, Inc.

A grant has been submitted for the cost of the abatement to FM Area Foundation. The grant closes on March 30th, and notification is generally given within thirty days following the close of the grant submission period.

MOTION: by Jesme, seconded by Aasness, to authorize Horsley Specialties to proceed with asbestos removal at 3 Adams Avenue. Motion carried by all members present voting aye.

9. RESOLUTION 18-15, ACCEPTING A DONATION FROM THE FARGO FORCE HOMETOWN HERO'S PROGRAM FOR THE DILWORTH FIRE DEPARTMENT

The Fargo Force Hometown Hero's Program has made a \$6,808 donation to the City of Dilworth Fire Department for the purchase of two vent saws and three combo nozzles.

MOTION: by Spaulding, seconded by Nash, to approve Resolution 18-15, Accepting a Donation from the Fargo Force Hometown Hero's Program for the Dilworth Fire Department. Motion carried by all members present voting aye.

10. RESOLUTION 18-16, ACCEPTING A DONATION FROM THE WEST CENTRAL MINNESOTA EMERGENCY MANAGEMENT SERVICE CORPORATION FOR THE DILWORTH POLICE DEPARTMENT

The West Central Minnesota Emergency Management Service Cooperation has made a \$182 donation to the City of Dilworth Police Department for the purchase of traffic cones.

MOTION: by Nash, seconded by Jesme, to approve Resolution 18-16, Accepting a Donation from the West Central Minnesota Emergency Management Service Corporation for the Dilworth Police Department. Motion carried by all members present voting aye.

11. COUNCIL MEMBER'S CONCERNS AND COMMITTEE UPDATES

Spaulding April 19, Homeless Taskforce meeting at the Community Center.

Mastera April 4, Metro Cog will be at the Planning meeting.

March 27, Township meeting in Glyndon.

April 3, Town Hall meeting with Senator Eken and Representative Marquart.

Olson On March 21 and 22 Mayor Olson and City Administrator Peyton Mastera attended the 2018 Legislative Conference for Cities with the City of Moorhead.

12. PAYMENT OF THE BILLS

MOTION: by Aasness, seconded by Jesme, to pay the claims and bills including the addendum items dated March 26, 2018. Motion carried by all members present voting aye.

13. ADJOURNMENT

The meeting was adjourned at 6:35 p.m.

Mayor:  ATTEST: 
Chad Olson L. Peyton Mastera, City Administrator

Approved by the Dilworth City Council on April 9, 2018