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Minutes of the regular meeting of the City Council of Dilworth, Clay County, Minnesota, held January 25, 2021, at 6:01 o'clock p.m., at City Hall.

Pursuant to the Emergency Declaration signed by Mayor Olson on March 18, 2020 and Resolution 20-12, this meeting was closed to the public due to COVID-19. Councilmembers met at City Hall in the Council Chambers. Members of the public and attendees participated via Zoom (telephonically and/or virtually) in accordance with Minnesota Statutes 13D.021.

PRESENT: Mayor Olson, Councilmembers Nash, Aasness, Jesme, and Peterson

OTHERS: City Administrator Peyton Mastera, Finance Officer Sherri Farwell, Maintenance Supervisor Jeff Berg, City Engineer Dan Hanson, Police Chief Ty Sharpe, Kelly Hanson, Heather Jung, Todd Carlson, Kristin Carlson, Kim Blore, Nick Danielson, Nikki Danielson, Faye Crume, Denise Tollefson, Tim Anderson, Elaine Anderson, and Administrative Assistant Angela Miller.

### 1. CALL TO ORDER

Mayor Olson called the meeting to order at 6:00 p.m. and everyone took part in the Pledge of Allegiance.

### 2. ROLL CALL

### 3. AGENDA APPROVAL

Consideration and authorization to purchase a 2021 Dodge Ram 1500 for the Dilworth Maintenance Department was added to the agenda.

MOTION: by Nash, seconded by Jesme, to approve the January 25, 2021 amended meeting agenda. Motion carried by all members present voting aye.

### 4. CONSENT AGENDA APPROVAL

MOTION: by Aasness, seconded by Nash, to approve all items on the consent agenda including two additional addendum items. Motion carried by all members present voting aye.

### CONSENT AGENDA ITEMS

MOTION: by Aasness, seconded by Nash, to approve minutes from the January 11, 2021 City Council Regular Meeting.

MOTION: by Aasness, seconded by Nash, to receive and file minutes from the January 6, 2021 Planning Commission meeting.

- MOTION: by Aasness, seconded by Nash, to approve contract with Bitzer Agency for October Road to perform at Loco Daze on July 24, 2021.
- MOTION: by Aasness, seconded by Nash, to receive and file 2020 Vacation and Sick Leave report.
- MOTION: by Aasness, seconded by Nash, to receive and file the agenda for the January 18, 2021 Dilworth Fire Department business meeting.
- MOTION: by Aasness, seconded by Nash, to receive and file minutes from the January 18, 2021 Dilworth Fire Department business meeting.
- MOTION: by Aasness, seconded by Nash, to approve Fire Service Contract with Morken Township, to expire December 31, 2023.
- MOTION: by Aasness, seconded by Nash, to approve Fire Service Contract with the City of Georgetown, to expire December 31, 2023.
- MOTION: by Aasness, seconded by Nash, to approve Fire Service Contract with Oakport Township, to expire December 31, 2023.
- MOTION: by Aasness, seconded by Nash, to approve Fire Service Contract with Kragnes Township, to expire December 31, 2023.
- MOTION: by Aasness, seconded by Nash, to approve Fire Service Contract with Moorhead Township, to expire December 31, 2023.

END OF CONSENT AGENDA

5. CITIZEN’S CONCERNS

None received.

6. RECOGNIZE, OFFICER AJ SCHLEE: 2020 OFFICER OF THE YEAR

Police Chief Sharpe explained that Officer Schlee has been a valuable part of the Dilworth Police Department for the past 2 years. Officer Schlee has been selected by his peers to be the Dilworth Officer of the Year for 2020.

7. RECOGNIZE, 2020 STAR BUSINESS OF THE YEAR: ALL SERVICE INDUSTRY BUSINESSES

The Star City Committee members unanimously decided to award all Dilworth service industry businesses with the 2020 Star Business of the Year award. Dilworth businesses had to adjust their operations and services multiple times during the year due to COVID-19 restrictions. The City of

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Dilworth thanks the 2020 Star Businesses for their commitment and service to the Dilworth community.

Todd Carlson from TAK Music Venue, Heather Jung from Early Einsteins Learning Center, Elaine Anderson from Serenity Assisted Living, and Nick Danielson from Ten 11 Auto thanked the City for this recognition and the support they received in the past year.

#### 8. DISCUSSION, PRELIMINARY ENGINEERING REPORT FOR THE 7TH STREET NORTHEAST IMPROVEMENT PROJECT

The reconstruction project for 7<sup>th</sup> Street NE will include curb and gutter, widening at Highway 10, alignment with 7<sup>th</sup> Street SE, shared-use path completed from Highway 10 to Summerwood, filling the ditch along 7<sup>th</sup> Street NE, new street lights, and minimal sewer and water improvements.

A preliminary engineering report is generally not done until the 429 special assessment process is started but the report was completed at this time to get an estimated cost to be used to apply for a LRIP grant.

The total estimated cost of the project is \$5,507,000. The City's portion would be \$2,958,000 and the assessed amount would be \$2,549,000. There are two options for distributing assessment costs. The assessment costs could be split evenly between equivalent lots in the assessment district or split equally to the east and west of 7<sup>th</sup> Street.

#### 9. RESOLUTION 21-03, SUPPORTING PURSUIT OF 2020 LOCAL ROAD IMPROVEMENT PROGRAM FUNDING FROM THE MINNESOTA DEPARTMENT OF TRANSPORTATION FOR THE 7TH STREET NORTHEAST IMPROVEMENT PROJECT

This resolution states the City is pursuing LRIP funding and requests support from Clay County as sponsor of the grant since Dilworth is not an MSA city.

**MOTION:** by Peterson, seconded by Aasness, to approve Resolution 21-03, supporting pursuit of 2020 Local Road Improvement Program Funding from the Minnesota Department of Transportation for the 7<sup>th</sup> Street Northeast Improvement Project. Motion carried by all members present voting aye.

#### 10. CONSIDERATION, AUTHORIZE PURCHASE OF 2021 DODGE RAM 1500 FOR THE DILWORTH MAINTENANCE DEPARTMENT

The 2021 Dodge Ram was the least expensive option of vehicles priced. The cost is \$27,686 and comes in under budget.

**MOTION:** by Aasness, seconded by Steve, to approve the purchase of the 2021 Dodge Ram 1500 for the Maintenance Department, in the amount of \$27,686. Motion carried by all members present voting aye.

#### 11. UPDATE, COVID-19

