

Minutes of the regular meeting of the City Council of Dilworth, Clay County, Minnesota, held January 11, 2021, at 6:01 o'clock p.m., at City Hall.

Pursuant to the Emergency Declaration signed by Mayor Olson on March 18, 2020 and Resolution 20-12, this meeting was closed to the public due to COVID-19. Councilmembers met at City Hall in the Council Chambers. Members of the public and attendees participated via Zoom (telephonically and/or virtually) in accordance with Minnesota Statutes 13D.021.

PRESENT: Mayor Olson, Councilmembers Nash, Aasness, Jesme, and Peterson

OTHERS: City Administrator Peyton Mastera, Finance Officer Sherri Farwell, Maintenance Supervisor Jeff Berg, Fire Chief Mark Empting, City Engineer Dan Hanson, Police Chief Ty Sharpe, Scott Payne, Kathy McKay, Jamie Hennen, and Administrative Assistant Jessica Malvin.

1. CALL TO ORDER

Mayor Olson called the meeting to order at 6:01 p.m. and everyone took part in the Pledge of Allegiance.

2. ROLL CALL

3. SWEARING-IN, COUNCILMEMBERS JULIE NASH AND KEVIN PETERSON

4. AGENDA APPROVAL

MOTION: by Nash, seconded by Jesme, to approve the January 11, 2021. Motion carried by all members present voting aye.

5. CONSENT AGENDA APPROVAL

MOTION: by Aasness, seconded by Peterson, to approve all items on the consent agenda including two additional addendum items. Motion carried by all members present voting aye.

CONSENT AGENDA ITEMS

MOTION: by Aasness, seconded by Peterson, to approve minutes from the December 28, 2020 City Council Regular Meeting.

MOTION: by Aasness, seconded by Peterson, to receive and file the 2020 burning permits report.

MOTION: by Aasness, seconded by Peterson, to approve Amusement Machine License application of Unwined, Inc., to expire January 10, 2022.

- MOTION: by Aasness, seconded by Peterson, to receive and file 2020 Incident Analysis report.
- MOTION: by Aasness, seconded by Peterson, to receive and file December Incident Analysis report.
- MOTION: by Aasness, seconded by Peterson, to receive and file December Utility report.
- MOTION: by Aasness, seconded by Peterson, to approve Mechanical/Heating License application of J&J Fireplace, to expire January 10, 2022.
- MOTION: by Aasness, seconded by Peterson, to approve Amusement Machine License application of Walmart, to expire January 10, 2022.
- MOTION: by Aasness, seconded by Peterson, to approve Tobacco License application of Petro Serve, to expire January 10, 2022.
- MOTION: by Aasness, seconded by Peterson, to approve Amusement Machine License application of VFW, to expire January 10, 2022.
- MOTION: by Aasness, seconded by Peterson, to approve Amusement Machine License application of Silver Spike, to expire January 10, 2022.
- MOTION: by Aasness, seconded by Peterson, to receive and file Dilworth Fire Department Business Meeting agenda from December 21, 2021.
- MOTION: by Aasness, seconded by Peterson, to receive and file Dilworth Fire Department Business Meeting minutes from December 21, 2021.
- MOTION: by Aasness, seconded by Peterson, to authorize the hire of Emily Vogel as a recycling center attendant at the rate of \$10.08/hour.
- MOTION: by Aasness, seconded by Peterson, to authorize the hire of Joseph Nordberg as a warming house attendant at the rate of \$10.08/hour.

END OF CONSENT AGENDA

6. CITIZEN'S CONCERNS

None received.

7. RECOGNIZE, OFFICER JESSICA SCHNELL WITH A LIFE-SAVING AWARD

Officer Schnell saved an individual with the use of NARCAN on December 13, 2020.

8. UPDATE, FROM CLAY COUNTY PUBLIC HEALTH REGARDING COVID-19

Clay County Public Health officials Kathy McKay and Jamie Hennen gave an update on the County’s current COVID-19 case numbers. To date, Clay County has had 6,372 case and 78 deaths. COVID vaccines have started to be distributed. 918 Clay County residents have received at least one dose. Currently Clay County is distributing to groups in phase 1a and are hoping to have phase 1a completed by January 31. Phase 1b will include front line workers.

9. PUBLIC HEARING: RESOLUTION 21-01, APPROVAL OF PROPERTIES PARTICIPATING IN THE TWO (2) YEAR TAX ABATEMENT PROGRAM

Public hearing opened at 6:44 p.m.

No written or verbal objections were made.

Public hearing closed at 6:45 p.m.

MOTION: by Jesme, seconded by Nash, to approve Resolution 21-01, Approval of Properties Participating in the Two (2) Year Tax Abatement Program. Motion carried by all members present voting aye.

10. PUBLIC HEARING: RESOLUTION 21-02, MISCELLANEOUS ASSESSMENT FOR AN UNPAID UTILITY BILL AT 108 1ST AVENUE SOUTHEAST (ANGELA OLSON C/O JUSTIN OLSON)

Public hearing opened at 6:48 p.m.

No written or verbal objections were made.

Public hearing closed at 6:49 p.m.

This resolution is to certify to taxes an outstanding utility bill at 108 First Avenue Southeast (property owner: Angela Olson c/o Justin Olson).

MOTION: by Aasness, seconded by Nash, to approve Resolution 21-02, Miscellaneous Assessment for an Unpaid Utility Bill at 108 1st Avenue Southeast (Angela Olson c/o Justin Olson). Motion carried by all members present voting aye.

11. CONSIDERATION/DISCUSSION, 2021 CITY COUNCIL APPOINTMENTS

2021 City Council Appointments are:

Appointment	2020 Designee	2021 Designee
City Hall	Mayor Chad Olson	Mayor Chad Olson
Fire Department	Kevin Spaulding	Steve Jesme
Maintenance Department	Jim Aasness	Jim Aasness

Personnel and Labor Relations	Steve Jesme and Julie Nash, Alternate - Mayor Chad Olson	Steve Jesme and Julie Nash, Alternate - Mayor Chad Olson
Police Department	Julie Nash	Julie Nash
Utility Rates	Steve Jesme Alternate - Mayor Chad Olson	Steve Jesme Alternate - Mayor Chad Olson
Buildings and Grounds	Chad Olson	Chad Olson
Loco Daze Committee	Steve Jesme, Alternate - Kevin Spaulding	Kevin Peterson Alternate – Steve Jesme
Park Board	Kevin Spaulding Alternate – Mayor Chad Olson	Kevin Peterson Alternate – Mayor Chad Olson
Planning Commission	Julie Nash, Alternate Steve Jesme	Julie Nash, Alternate – Mayor Chad Olson
Star City Commission	Mayor Chad Olson	Mayor Chad Olson
Clay County Collaborative	Steve Jesme	Steve Jesme
Clay County Joint Powers Committee	Chad Olson, Alternate - Kevin Spaulding	Chad Olson, Alternate - Kevin Peterson
Metropolitan Council of Governments	Steve Jesme, Alternate - Mayor Chad Olson	Julie Nash Alternate - Mayor Chad Olson
Metropolitan Area Transit (MAT) Committee	Jim Aasness	Jim Aasness
Heartland Trail Association	Jim Aasness	Jim Aasness
F-M Ambulance Community Advisory Board	Steve Jesme	Steve Jesme
Cass-Clay Food Systems Advisory Committee	Jim Aasness	Jim Aasness
Safety Committee	Steve Jesme	Kevin Peterson

MOTION: by Jesme, seconded by Aasness, to approve the 2021 council appointments, as presented. Motion carried by all members present voting aye.

12. CONSIDERATION, 2021 ACTING/VICE MAYOR

MOTION: by Olson, seconded by Aasness, to appoint Councilmember Julie Nash as the 2021 Acting/Vice Mayor. Motion carried by all members present voting aye.

13. CONSIDERATION, DESIGNATION OF FARGO FORUM AS OFFICIAL NEWSPAPER FOR 2021

MOTION: by Nash, seconded by Peterson, to designate the Fargo Forum as the official newspaper for the City of Dilworth in 2021. Motion carried by all members present voting aye.

14. CONSIDERATION, DESIGNATION OF NORTHWESTERN BANK, BREMER BANK, BELL STATE BANK, NORTHLAND SECURITIES, CHOICE FINANCIAL GROUP, AMERICAN FEDERAL, AND LMC 4M AS OFFICIAL DEPOSITORIES FOR 2021

MOTION: by Nash, seconded by Aasness, to designate Northwestern Bank, Bremer Bank, Bell State Bank, Northland Securities, Choice Financial Group, American Federal, and LMC 4M as Official Depositories for 2021. Councilmember Jesme abstained from voting. Motion carried by all other members present voting aye.

15. UPDATE, COVID-19

County Business Relief Program. County Board will be approving the application process tomorrow.

Restrictions relaxed. Effective today, restaurants serve at 50% capacity.

16. COUNCIL MEMBER’S CONCERNS AND COMMITTEE UPDATES

Nash Can staff look in to have an artist paint a mural on a building for Loco Daze?

Mastera Pet license reminder, all pet licenses did expire on January 1.

Dee’s Drive In is planning on opening on March 1.

IGR – please let staff know if you would like to attend the virtual meeting. City Hall will have the Council Chambers set up for those that would like to watch.

Planning is still working on updates for the sign ordinance.

Olson Will not be at the IGR due to work.

All Council: please bring your vision for 2021 to the first meeting in February.

17. PAYMENT OF THE BILLS

MOTION: by Aasness, seconded by Jesme, to pay the claims and bills dated January 11, 2021. Motion carried by all members present voting aye.

18. ADJOURNMENT

The meeting was adjourned at 7:08 p.m.

Mayor: 
Chad Olson

ATTEST: 
L. Peyton Mastera, City Administrator

Approved by the Dilworth City Council on January 25, 2021